**ACRL NJ/NJLA CUS Meeting Minutes**

**Friday, Dec. 17, 10:00 AM-12:00 PM [*Canceled*]**

**AND**

**Friday, Feb. 18, 10 AM-12 PM**

Online via Zoom

Zoom Link to Join Meeting: [**https://fdu.zoom.us/j/98474426600**](https://fdu.zoom.us/j/98474426600)

**I. Welcome**

**In Attendance: Hilary Westgate, Nicole Potdevin, Steven Shapiro, Dan Kipnis, Alyssa Valenti, Brianna LoSardo, Eric Jeitner, Heather Dalal, Janelle Bitter, Kate Hossain, Maria Deptula, Yuji, Gary Marks, Katie Cohen, Melissa Hofmann, Joe Lauderback, Adriana Mamay, Sara Purifoy**

**Absent:** Bonnie Lafazan

II. Approve minutes from November 19th meeting: <https://docs.google.com/document/d/1V9_zagkYicqoDaW54YuhEv0vHy-3JzCH7P88PsLicaQ/edit?usp=sharing>

**III. Reports (Executive Board and Committee Chairs, see below for more details)**

**IV. Old Business**

* Bylaws Committee

 **Everyone involved has been very busy. Hilary will reach out to those who were listed as interested in this group: Gary, Hilary, Nicole, Kate H., Joe L., Janelle**

* + Would Committees benefit from their own Bylaws?
		- **BCMC already has by-laws that have been useful in handling some questions like leadership transition**
		- **It was stated that individual Bylaws would not benefit the Research Committee**
		- **Committee by committee basis?**
* Name Change
	+ Ideas: New Jersey Academic Librarians (in line with recent Conference name change), Garden State Academics
	+ **This conversation is related to larger bylaws conversation**
* NJAL Conference
	+ Will share highlights and updates
* 4 CUS Awards (Distinguished Service, Research, Technical Services, Technology Innovation)
	+ Nominations will be accepted from December 1st to April 1st
	+ <https://www.njla.org/honors-and-awards>
* ACRL Chapter Newsletter
	+ Question from last meeting: How will the newsletter be distributed? - Needed follow up and clarification
		- **Answer still being investigated**

**V. New Business/Announcements**

**Reports (Executive Board)**

* President (Hilary Westgate)
	+ The NJ Academic Libraries Conference (virtual on Jan. 7) was a great success! Thank you to everyone who was part of the Planning Committee! Please let us know if you’re interested in helping to plan for the 2023 Conference.
	+ **CUS Luncheon at 2022 NJLA Conference**: June 3, 2022 - *The Academic CommUNITY* -- on Friday, June 3, 12:30-2 pm, Wildwood 3
		- **This is in-person (pending any changes)**
		- **Clarification needed to know whether registration is required to attend the lunch. A day pass - at least - might be required.**
		- **A hybrid conference hasn’t yet been considered?**
		- **More Networking opportunities and details TBD and shared**
	+ We are looking for a new **Social Media Coordinator** to help manage and post to our Facebook, Twitter, and Instagram accounts. Please let us know if you're interested or know someone who might be interested.
		- **This role will encourage participation and increase group visibility**
		- **Most of the time there is already a pre-made graphic to share - Low time commitment**
		- **Let us know if you know anyone you work with who might be a good fit**
	+ **“We receive two complimentary webinars per ACRL fiscal year, which runs from September 1-August 31. So you have until August 31 to redeem your two FY22 webinars.”**
	+ ACRL Webcasts Survey Results (Our Top 2):

[Research and Writing: Success with High Impact Practices and Collaboration](https://www.ala.org/acrl/onlinelearning/researchandwriting) - February 17, 2022

[Building community partnerships through online digital literacy workshops](https://www.ala.org/acrl/onlinelearning/buildingcommunitypartnerships) - August 11, 2022

**Information for Feb. 17, 2022 Webinar:**

We’re glad the NJ chapter will be joining us for the webcast “*Research and Writing: Success with High Impact Practices and Collaboration”* scheduled for Thursday, February 17, 2022. As mentioned, we’re allowing chapters to have **up to 30 individual logins** as part of their complimentary group registration. You can share the Zoom link below with your chapter members who will be logging in live:

**ACRL Online Learning Webinar - *Research and Writing: Success with High Impact Practices and Collaboration***

**Thursday, February 17, 2022**

**1:00 – 2:00 p.m. Central time**

[**https://ala-events.zoom.us/j/98015283699**](https://ala-events.zoom.us/j/98015283699)

The session will be recorded and we’ll share the link to the recording shortly after the live event. You are welcome to share the recording with all of your chapter members, regardless if they attended the live event.

* **A thought-provoking presentation about library and writing center collaborating to boost impact of both departmental services**
* **Second ACRL webinar one is coming up in August – Nicole will need to email the coordinator if we want to participate**
* **We get other ACRL offerings as part of the chapter, so feel free to let Hilary know about professional development opportunities if there is interest.**
	+ **Inviting Emily Drabinski, ALA Presidential Candidate, to a meeting?**
		- **ALA Elections: “**One of your member benefits is to vote for the Association’s future member leaders. The 2022 election is an important opportunity for your voice to be heard. The 2022 ALA Election will open March 14, 2022 and will run through April 6, 2022. The ALA Presidential and Treasurer Candidates Forum will be held on Wednesday, February 16 at 1:00 p.m. Central Time (2pm Eastern). Immediately following the forum, ALA members have the opportunity to virtually meet and greet each candidate.”
			* **It was shared that Emily was a keynote at VALE or the CUS Luncheon a few years ago. She spoke a lot about pedagogy.**
			* **Can she attend our next meeting?**
				+ **It would be great to have the ear of an ALA candidate/president**
				+ **Would happen during the march meeting – when the election polls are open.**
			* **It would be fair to extend an offer to the opponent.**
	+ **“Equity, Diversity & Inclusion Takes Center Stage at New Jersey’s Libraries**”
		- Bordentown/Trenton, NJ, February 1, 2022. A collaborative framework for addressing Equity, Diversity and Inclusion in New Jersey’s libraries, was announced today, by the leadership of the [New Jersey State Library](http://njla.memberclicks.net/message2/link/fc80ff0d-64f0-4dd8-9820-a23d08965191/1), the [New Jersey Library Association](http://njla.memberclicks.net/message2/link/fc80ff0d-64f0-4dd8-9820-a23d08965191/2), and [LibraryLinkNJ](http://njla.memberclicks.net/message2/link/fc80ff0d-64f0-4dd8-9820-a23d08965191/3)-The New Jersey Library Cooperative. The impetus for this collaborative is a commitment to action towards achieving a New Jersey library community that demonstrates the values of Equity, Diversity, and Inclusion (EDI). This collaboration is the first of its kind among the three organizations. The framework for the [EDI Collaborative for New Jersey’s Libraries](http://njla.memberclicks.net/message2/link/fc80ff0d-64f0-4dd8-9820-a23d08965191/4) is attached to this press release.
			* **Executive director wants to hear more about what we are doing. He is interested in knowing how we can collaborate**
			* **Feb 24 forum**
			* **Initial proposed actions and ideas to support EDI**
			* **We will continue to stay in conversation with them. Stemming from a previous vale council meeting**
* Vice President (Nicole Potdevin)
	+ Call sent out for NJLA-CUS/ACRL-NJ [Distinguished Service Award](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.gle%2FmfrBuD3ejGmZXfVc8&data=04%7C01%7Cpotdevin%40fdu.edu%7C9a821943b1e34ed198b908d9df6c98b0%7C3224fad94bcc4d47ae9886ea3c6b3b13%7C1%7C0%7C637786480718454904%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=1DQ94RT4YYLXJkIPFV5MAg78bT1At%2BO8OmBVStffIi0%3D&reserved=0) nominations, deadline for nominations is April 1st
		- **Please nominate colleagues, yourself, anyone who you think deserves it**
* Past President (Alyssa Valenti)
	+ NJLA Executive Board Nominations are being accepted through February 19th. Academic libraries need representation in NJLA Leadership. Positions available are VP/President-Elect, Treasurer, Secretary, ALA Councilor, Two Members-at-Large. We have a full slate and there are academic librarians running. Please be sure your membership is up-to-date and vote to support your academic colleagues!!
		- **Look for an email**
	+ Thanks to everyone who helped plan, hosted Zooms, presented a session or poster, facilitated a themed lunch, offered assistance, attended, and made the NJAL Conference a success! It’s time to start thinking about the 2023 conference. If you want to be involved please let me know if you have any questions about the process, I’m happy to discuss with anyone!
		- **Went very smoothly – better at planning in the virtual space**
		- **Planning committee was positive and adaptive in face of changes**
		- **Report**
			* **247 registered attendees – higher than in the past**
			* **6 sponsors**
			* **Survey – 94 librarians – high response rate**
				+ **30-60 range normally**
			* **Name change was positively reported**
			* **Overwhelming supported to virtual environment - 95.7%**
				+ **needs only small tweaks**
			* **“Outstanding” - 48%**
			* **57% pleased with access to programs**
			* **97% said the day of the week was convenient – will keep it on Friday in the future**
		- **Will be looking for participants for the planning committee**
			* **An email will be sent out Late april, early May to start putting that committee together**
	+ Electronic Resources Interest Group to become a standing committee? I need to convene this group again and get the opinion of the members to see if they’d like to have the full support of this organization behind it. We’ve met once or twice a semester for the past year and a half.
		- **Positive comments to this proposal!**
		- **Combining Library Technology and Electronic Resources might be a good idea but it depends on the needs of the people in the committees**
		- **More conversation needed to discuss what this might look like**
* Secretary (Sara Purifoy)
	+ No report
* Member at Large (Maria Deptula and Kate Hossain)
	+ Nothing to report
* NJLA Executive Board Liaison/Honors and Awards Liaison (Adriana Mamay)
	+ The NJLA Conference will be held in person from June 1-3 at Harrah’s in Atlantic City
	+ I reached out to the contact people for the 4 CUS Awards (Distinguished Service, Research, Technical Services, Technology Innovation)

Nominations will be accepted from December 1st to April 1st

Contact people, if there are any changes that need to be made to the award descriptions, please let me know

Adjustments to the awards were made for everyone who reached out to me

This is where the descriptions can be found: <https://www.njla.org/honors-and-awards>

I’ll be presenting a poster at NJAL about the 4 CUS Awards and fielding questions from interested attendees

* + As an FYI, NJLA Executive Board Meetings are open to members and library workers. Meeting dates are listed on the [NJLA calendar](https://urldefense.com/v3/__http%3A//njla.memberclicks.net/message2/link/2230fda4-6279-4cd1-bf72-136dc964f40a/11__;!!Lk717V2mwtwfTQCNnA!OrNY1oqe3nO3_keYsO4NL7Xq0Zx7uSbI4XjEW5v4tgDt1_76zh4QXyydjpXaYkgNEmTk$). The [agenda](https://urldefense.com/v3/__http%3A//njla.memberclicks.net/message2/link/2230fda4-6279-4cd1-bf72-136dc964f40a/12__;!!Lk717V2mwtwfTQCNnA!OrNY1oqe3nO3_keYsO4NL7Xq0Zx7uSbI4XjEW5v4tgDt1_76zh4QXyydjpXaYok3Q_R_$) is posted the Monday before the meeting along with the Zoom login information. Upon approval, [meeting minutes](https://urldefense.com/v3/__http%3A//njla.memberclicks.net/message2/link/2230fda4-6279-4cd1-bf72-136dc964f40a/13__;!!Lk717V2mwtwfTQCNnA!OrNY1oqe3nO3_keYsO4NL7Xq0Zx7uSbI4XjEW5v4tgDt1_76zh4QXyydjpXaYq8cljRr$) will be made available. Embrace the opportunity to be involved, engaged, and empowered members of our valuable Association!
* Website Liaisons (Heather Dalal and Janelle Bitter)
	+ Have been making an effort to keep exec board and chairs/co-chairs on website correct, and add/delete email addresses from listservs as appropriate. Please let us know if you have any corrections.
* Social Media Chair **(Position Open)**
* Legislative Representative (Gary Marks)
	+ Winter Legislative Digest in process- Info Lit bill reintroduced in January (Senate)
		- **Interesting bill proposed related to intellectual freedom. This is a bill for higher ed that allows students to opt out of class if they have a conflict of conscience. More to come on this - Will be shared in the next digest**
	+ Aiming for March 1st publication date. If you have topic suggestions or legislative questions please reach out.
* LibraryLinkNJ Liaison (Bonnie Lafazan)
	+ Note, some really good programs are coming up, in particular, the series for mid-career librarians and the Skill-Sharing Conversations about Reference Chat. See here: <https://www.smore.com/j561f-on-the-calendar?ref=email-content#w-9003021671>
	+ LLNJ Strategic Planning for 2022-25 has begun! Please fill out any surveys that might come your way. We need academic libraries voices heard. This organization is for all types of libraries. There will also be focus group sessions in the next few months. I suggested this group and VALE is part of those discussions. Will keep everyone posted.
* NJ Librarians Connect-Wellness Wednesdays (Adriana Mamay, Cara Berg, Alyssa Valenti, Bonnie Lafazan, Hilary Westgate)
	+ Our proposal for the 2022 NJLA Conference was accepted for June 3, 2022: *Embracing the Opportunity to Connect with Wellness Wednesdays*; Friday, June 3, 11:30am - 12:20pm; Wildwood 18 & 19
		- **Session on the same day of the luncheon – right before**
	+ We met on Feb. 2nd to plan for the semester
	+ Spring Dates:
		- Weds., March 2, 2022
		- Weds., April 6, 2022
		- Weds., May 4, 2022
	+ We will have a rotating chair for this group (by season) - let us know if you’d like to work with us! **Always looking for volunteers to lead or co-lead sessions**
		- **A lot of networking but also relaxation**
		- **A good mix of library representation – getting crossover with public and academic libraries**
		- **Always fun to introduce new topics or ideas**

**Reports (Committee Chairs)**

* Archives (Kim Lynch and Stephanie Sussmeier)
	+ No report
* Assessment (Christina Connor and Eric Jeitner)
	+ Held the last meeting of the Fall semester on December 14 (Zoom). Discussed plans for the Spring 2022 semester. Polled committee members about preferred topics for upcoming meetings.
	+ Plan to meet with the co-chairs of Reference and User Education to discuss possible collaborations in the Spring 2022 semester.
	+ Joe Louderback and Christina Connor’s article, *Successful Professional Development Opportunities through Committee Collaborations*, previously submitted to the NJLA-CUS/ACRL-NJ Chapter Newsletter, was republished in the ACRL Chapter Topics Fall 2021 Newsletter. **Way to go!**
	+ Held a virtual meeting on January 22. Welcomed new and returning members; set up a tentative schedule and topic discussions for the Spring semester.
		- **A couple new committee members in attendance**
	+ Next meeting is scheduled for February 24 (Zoom). The conversation will focus on the capture and use of reference statistics. Members will share what is used at their institutions for discussion.
		- **Workshopping different tools used for ref statistics**
* Bibliographic Control and Metadata (Yuji Tosaka)
	+ Colin Bitter resigned as BCMC chair as he left his position as Head of Cataloging and Metadata at TCNJ in mid-December. BCMC Vice Chair/Chair-Elect, Yuji Tosaka (Cataloging/Metadata Librarian, TCNJ), will serve out the rest of Colin’s term until June 2022 and will remain BCMC chair for the next two years until June 2024.
	+ NJLA CUS/ACRL-NJ Technical Services Award committee (with three BCMC volunteers on the jury) sent out a call for nominations in mid-January (April 1 nomination deadline).
	+ Research Subcommittee, which had been inactive for several years, was re-formed in the October 2021 meeting (with three volunteers). Previously, the subcommittee had surveyed how cataloging departments in New Jersey academic libraries had changed on a regular basis, and it was agreed that it would be particularly timely to study changes in technical services due to the COVID-19 pandemic, including remote work arrangements.
* Research (Melissa Hofmann and Daniel Kipnis)
	+ Laud & Learn! Forum for the Technology Innovation & Research Awards; Friday, June 3, 9:00 - 10:50 AM, Wildwood 22 & 23
		- **Double session in the morning – hopefully this is increase attendance to the sessions**
	+ Waiting for submissions
		- **Submission period – receiving until April 1**
	+ Call sent to ACRL-NJ, VALE, and all NJLA section listservs to reach all librarians and include broadest definitions of research
	+ **Question – still doing the research forum?**
		- **Yes, the call needs to go out again for participating**
* Marketing & Outreach (Gary Marks)
	+ Met with NJASL to plan spring outreach initiatives following the fall panel program.
	+ Spring plans call for organizing subject specific panels
	+ NJASL members overwhelmingly looking for professional development opportunities with academic colleagues.
	+ New members recruited at NJ ALC
	+ **Book chapter about this project that will hopefully be published along with a survey to learn more about how they can improve the initiative**
	+ **Looking at subject specific areas**
	+ **Met with NJASL this week and they like the specific subjects idea**
	+ **Talked about preliminary marketing video to help teachers know and join panels**
	+ **Number one thing we learned from NJASL is that teachers are looking for opportunities to partner with academic libraries and librarians – offer prof development at conference where academic librarians would give presentations to teachers and high school librarians to show what they do at the higher ed level and vice verse so that academic librarians know what the students are getting in high school**
	+ **Recruited some new members with the poster session**
	+ **Broader update in March about spring plans**
	+ **Late to mid May – subject specials panels will take place – this time period avoids testing periods for students**
* Newsletter (Joan Dalrymple and Katie Cohen)
	+ Spring 2022 Proposed Dates:
		- 1st call: 2/7
		- 2nd call: 2/28
		- 3rd call: 3/28
		- 4th call: 4/11 if necessary
		- Deadline: Monday, 4/18
		- Publish: Monday, 4/25
	+ Please consider submitting announcements, articles and/or photos, and encourage your colleagues to do the same.
* Nominations (Cara Berg and Steve Shapiro)
	+ We have nominations for VP/President-Elect, Secretary/Treasurer, and Member-at-Large. More to follow soon!
	+ **Open voting in the spring? – not sure about the due date – tbd**
	+ **Ballots are being prepared**
* Reference and User Education Committee (Joe Louderback and Kaitlyn Clohosey)
	+ December 3 meeting - discussion largely revolved around our guest speaker’s presentation: Carina Gonzalez (Piscataway Public Library) shared insights on serving Gen Z students
	+ January 21 meeting - active-learning techniques for remote instruction and COVID-related building policies were discussed
	+ Next meeting: February 25 at 10:00am
	+ Joe Louderback and Christina Connor’s collaborative piece submitted to the NJLA-CUS/ACRL-NJ Chapter Newsletter, *Successful Professional Development Opportunities through Committee Collaborations*, was republished in the ACRL Chapter Topics Fall 2021 Newsletter
* Technology (Maria Deptula)
	+ Hosted round table discussion at NJALC, well attended with many great comments.
	+ Waiting for submissions for the Technology Innovation Award.

**\*There was no January Meeting\***

**Next Meeting March 18, 2022**