NJLA College and University Section/ACRL-NJ Chapter
Executive Board Meeting on Friday, April 10, 2015
Adobe Connect
http://cus.njla.org/

Attending: Erin Ackerman, Susan Bucks, Katie Maricic Cohen, Cynthia Coulter, Joan Dalrymple, Mary Mallery, Adriana Mamay, Siobhan McCarthy, Denise O'Shea, Rebecca Sloat, Gracemary Smulewitz, Nancy Weiner.

Excused: Heather Dalal, Amanda Piekart, Kate Hossain, Elizabeth Leonard, Steve Shapiro, Alyssa Valenti.

The meeting began at 10:05 AM

February and March minutes approved.

President's Report (Nancy Weiner):

- VALE Meeting: VALE committee chairs met with the executive committee last Thursday to discuss the reorganization. The VALE executive committee will consider how the existing committees fit with the overall VALE mission, and eliminate committee overlap. They will make a decision at the next meeting. The impact of this for NJLA CUS is to absorb functions in to existing CUS committees, or form new committees to accommodate committees eliminated in the VALE restructure.
- Three library students will be sponsored for attendance at the NJLA Conference. Judit Ward recommended the students. They are Bill Bejarano, Will Haggis, and John Daquino. All worked at VALE and are SCARLA members.
- The award winners have been notified and announcements went out. Awards will be given out at the CUS Luncheon.
  - Research Award: Jane Otto, Rutgers University
  - Distinguished Service Award: Taras Pavlovsky, The College of New Jersey
  - Technology Innovation Award: Yolanda Sheppard & Marissa Drukker, Bergen Community College
  - Additionally, Richard Kearney, William Patterson University will receive the NJLA Library Service Award. This award will be given at 6 PM on Tuesday. Nancy will be unable to attend the dinner with the luncheon speaker, Edward Tenner, scheduled for the same time.
- There was a discussion about passing on committee information, tool-kits, checklists, and timelines to incoming members. Nancy and Gracemary will prepare draft outlines of committee duties for discussion at the May meeting.

Vice President’s Report:

- Gracemary reported that the ACRL Webcast was held on April 7th at Alexander Library. “Beyond Worksheets: Using Instructional Technologies for Authentic
Assessment of Student Learning” had 23 attendees. It was very informative and better than past webcasts. After the webcast, Leslin Charles and John Oliver presented their work and led a follow-up discussion. Denise handled registration and reported that the Drupal website registration is fully functional. She also noted that there continues to be confusion that this is an onsite webinar.

**NJLA Executive Board Liaison Report (Denise O’Shea):**
- Denise emailed committee members a copy of the NJLA Strategic Planning document that was submitted by the board and has been approved. The plan offers opportunities for CUS to engage since one goal is increased collaboration and mergers with other associations. Other goals include opening membership to other library staff and trustees, and formalizing the continuing education opportunities. Members should contact Denise if they are interested in serving on the task force charged with implementing the plan. James Keebler will head the committee.
- NJLA will be meeting online to discuss future conference dates and locations. Under consideration are Ocean Place (Long Branch) and Harrah’s Waterfront (Atlantic City). They are considering May 16-18 for 2016. Advantages for Atlantic City location: the hotel can accommodate a larger conference; it is more of a “destination” than Long Branch, which many treat as a day trip; cost per room is lower although both require a room guarantee. CUS members discussed possible conflicts with the academic calendar. Mary remarked that space availability and vendors drive dates. Check dates for competing conferences (e.g. PLA). Denise will provide feedback to the NJLA board.

**Legislative Report (Adriana Mamay):**
- Adriana reminded the committee that registration for Library Legislation Day is due April 24.
- ACRL 2017 is scheduled to be held March 22-25 in Baltimore. Since this is an East coast conference it may attract more NJ librarians causing conflict with the NJLA Conference.

**Committee Reports:**

**Marketing Committee (Mary Mallery):**
- The Marketing Committee met online on March 16.
- Rebecca Sloat was highlighted in the New Member Spotlight.
- Mary reminded committee chairs that they should update their webpages. Let Mary know if you need assistance or if you would like anything added for the Conference.
- The CUS/ACRLNJ minutes archive is in the process of being moved from the old wiki which has been shut down. The ACRLNJ website at Burlington CC has also been shut down.
- The Marketing Committee has decided not to do the Ithaka workshop on survey design because it is too expensive.
Membership (Erin Ackerman):
- Erin will take shifts at the Membership table during the NJLA Conference. Please let Erin know what materials to distribute. Mary will print brochures and Nancy will get ACRL badge ribbons.

Newsletter (Joan Dalrymple):
- Joan thanked Rebecca for her help with the issue, and Katie for her great work on the layout.
- The committee was happy with the content.
- They will meet to discuss their ideas for future newsletters.
- Katie thanked Mary and Nancy for their articles.
- Rebecca noted that due to the short deadline for this issue some contributors have committed to contributing content for the fall newsletter.

Nomination Committee (Nancy Weiner):
- Steve Shapiro informed Nancy that NJLA has the ballot and will hold the election after the NJLA elections are over.

Research Committee (Cynthia Coulter):
- Cynthia has created a list of committee tasks which she will put in timeline format and submit.
- Cynthia will post her annual report on the Drupal website after the conference.
- She will bring audio visual equipment but requested clarification. Nancy suggested that Cynthia check with the speakers regarding their needs and preferences. One set up is preferable.
- Cynthia asked for advice on how to increase membership in the Research Committee since membership has dropped by half. She will create flyers to hand out at the session. It is not necessary to be an NJLA member to serve on the committee. Nancy will encourage people to volunteer during her luncheon remarks at the Conference.
- Cynthia informed Denise that she is available to help with the NJLA strategic plan.
- Cynthia reminded Drupal website editors that they should check permissions when updating or uploading documents.

Technology (Alyssa Valenti submitted via email):
- The Technology Innovation Award competition was held on March 20 at Seton Hall. The Bergen Community College Library App was selected as the winner, Yolanda Sheppard & Marissa Drukker were the presenters (as of right this minute, I am waiting to hear back from them regarding their presence (and food choice) at the CUS Luncheon on Wednesday!) I have sent an email out to the listservs and Romel will update the website as soon as he is back from ACRL.
- The Technology Innovation Forum will be attended by all nominees & the winners. The schedule is:
  a) Bergen CC- Library App
b) Seton Hall- LibAnswers 2.0  
c) Hudson County Community College- iPad cart  
d) Rutgers- space management database  
- I will be at the luncheon to present the awards.  
- Is there anything else I need to do in preparation for the conference? I think we're all set!  
- Nancy will contact Alyssa and Romel regarding their needs for the conference. The Technology Forum is on Tuesday, April 21.

User Education (No Report)

Job Shadowing (No Report)

Old Business:

New Business:  
- Nancy Weiner and Mary Mallery will attend the Rutgers Career Fair tonight.  
- Mary will print the award certificates and Denise will make sure they get signed by NJLA officers.

Good of the Order:

Next meeting: May 1, 2015, at 10:00.

Meeting adjourned at 11:03 AM.

Respectfully submitted,

Susan Bucks

Secretary/Treasurer