NJLA College and University Section/ACRL-NJ Chapter
Executive Board Meeting on Friday, May 1, 2015
http://cus.njla.org/

Attending at Rutgers: Susan Bucks, Heather Dalal, Adriana Mamay, Rebecca Sloat, Gracemary Smulewitz, Alyssa Valenti.

Attending at Montclair State University: Erin Ackerman, Katie Maricic Cohen, Cynthia Coulter, Joan Dalrymple, Elizabeth Leonard, Mary Mallery, Siobhan McCarthy, Denise O’Shea, Amanda Piekart, Nancy Weiner.

The meeting began at 10:10 AM

April minutes were approved.

**President's Report (Nancy Weiner):**

- NJLA Conference:
  - Nancy thanked the committee for their participation, especially: Adriana for posting conference photos to Facebook; Steve Shapiro for acting as liaison with the luncheon speaker.
  - The Conference Committee was very accommodating.
  - Judit Ward suggested formalizing and naming the student sponsorships. There was discussion about the current selection process (students who have volunteered at VALE) and how to create criteria for selection.
  - Committee Chairs should prepare chairs and member rosters for next year.

**Vice President’s Report (Elizabeth Leonard):**

- Elizabeth thanked Steve for his help with the speaker.
- Let Elizabeth know your thoughts for next year’s conference. Regarding funding for speaker, NJLA provides $250 plus hotel and mileage. They might consider more if the speaker does multiple sessions.

**NJLA Executive Board Liaison Report (Denise O’Shea):**

- Please look for and complete the post-conference survey.
- Slides, handouts, and the virtual pre-conference sessions are posted on the website.
- The annual turnover of officers will occur on June 9th. The incoming president and vice president should plan to attend, as well as committee chairs.
- On June 5th the NJ Access Services Round Table “Let’s Circulate” will meet.
- On July 21st James Keehbler will hold his first meeting at Montclair State University. His goal is to forge closer relationships with academic librarians.
- Mary Mallery reported that next year’s theme and logo are “All Together Now.” It will take place at Harrah’s, Atlantic City, May 16-18, 2016.
- Mary reported on Conference Attendance: Attendance numbers. (She will email detailed attendance numbers to the Executive Board members.)
  - 997 preregistered (⅔ of registrants were NJLA members, ⅓ were not)
  - 40 on-site registration
  - 122 in preconferences
More of a breakdown of Conference registration:
328 full-conference (Tuesday & Wednesday)
301 for Tuesday
233 for Wednesday

Legislative Report (Adriana Mamay):
- Adriana reported that National Library Legislation Day will take place next week. Those not attending can participate in Virtual Library Legislative Day, which allows library advocates to contact Congress from home or work.
- ALA is encouraging members to email legislators. The ALA website has flyers, bookmarks, talking points, and videos.

Committee Reports:

Marketing Committee (Mary Mallery):
- The next meeting will be held in July, date and location to be announced.
- The Committee provided the framed certificates for the Conference.

Membership (Erin Ackerman):
- Erin reported that she worked on the Membership table during the NJLA Conference. She is coordinating with NJLA Membership Services to do more outreach. It was pointed out that about a third of the Conference attendees were non-members.

Newsletter (Joan Dalrymple):
- Katie, Rebecca and Joan will meet soon to discuss ideas and strategies for the next year’s newsletters. They are planning on a mid-November and mid-April release dates.
- The Research Committee will be highlighted in the November issue.

Nomination Committee:
- No report. Nancy will follow up with Steve.

Research Committee (Cynthia Coulter):
- The Conference presentation went well.
- Cynthia is considering ways to promote the Research Committee:
  - Committee highlight article in the newsletter.
  - Pursue a grant for a grant-writing seminar.
  - Create a brochure.
  - Denise will promote the committee on social media.
  - Gracemary reported that the NJLA Executive Board has a list of academic librarians who have expressed interest in getting involved.

Technology (Alyssa Valenti submitted via email):
- Conference: There was a good turnout at the Technology Forum. It went very well.
- Committee changes: Alyssa and Romel Espinel will be stepping down as chairs. John Hinchcliffe will chair the committee. A co-chair members is needed. Siobhan will consider the position.
- Alyssa has put together a toolkit with examples and timelines to pass on to the next chair.
User Education (Heather Dalal and Amanda Piekart):
• The Committee met on April 10th. They discussed upcoming initiatives.
  o Summer Information Literacy Workshop: Charting a New Course for Information Literacy. It will involve lightening talks and roundtable discussions. They hope to attract high school librarians as well as academic librarians. Date and location to be determined. They are considering the idea of an “un-conference” – a participant driven meeting.
  o The committee also discussed putting a proposal in for the NJASL Conference that addresses the high school senior-college freshman transition.
  o Amanda will take over as the chair. Contingent upon a decision regarding VALE SIL, Cara Berg will serve as co-chair. Nancy added that VALE is still discussing the restructuring.

Job Shadowing (No Report)
• Denise reported that on May 21st, LibraryLinkNJ will hold a NJ Mentor program. There will be an online meeting about jobs in librarianship. They are looking for academic librarians to speak. Heather will be presenting as well as a librarian from Camden Rutgers.

Old Business:

New Business:
• Toolkits: Committee should create toolkits to assist with transition of committee members. It is advisable to have co-chairs to assist with the transfer on knowledge. Especially for award committees, it is important to provide dates and activities that need to be carried out.

Good of the Order:
• Elizabeth or Nancy will attend the VALE Executive Council meeting on June 11.

Next meeting: TBA

Meeting adjourned at 11:05 AM.

Respectfully submitted,

Susan Bucks

Secretary/Treasurer