**NJLA-CUS/ACRL-NJ**

**Executive Board Meeting**

**June 3, 2016**

**10:00am-12:00pm**

Seton Hall University

Approved Minutes

**In attendance:** Adriana Mamay, Katie Cohen, Lynn Schott, Denise O’Shea, Karen Malnati, Nancy Weiner, Siobhan McCarthy, Heather Dalal, John Hinchcliffe, Cara Berg, Elizabeth Leonard, Kate Hossain, Melissa De Fino, Bonnie Lafazan, Leslin Charles, Joan Dalrymple, Mary Mallery

The meeting began at 10:12 am.

Welcome and Introductions (Elizabeth Leonard)

April Minutes were approved with the note to correct the spelling of Heidi Cramer’s last name.

**President’s Report (Elizabeth Leonard, Dalal on deck)**

* Congrats to all who participated in NJLA and it was great to see everyone who attended. Adriana Mamay is on the NJLA Conference planning committee for next year.

**Vice President’s Report (Heather Dalal, Charles on deck)**

* Already started planning for next year’s VALE Conference. Amanda Piekart is serving again as co-chair. There will be a call for more planning committee members and the first meeting is scheduled for July 27th at Rutgers Alexander Library, 10am-12pm.

**Past President’s Report (Nancy Weiner; Leonard on deck)**

* Nancy will be at ALA annual and Mid-winter for Chapter’s Council.

**NJLA Liaison Report (Denise O’Shea; Schott on deck)**

* Next year’s NJLA Conference will be April 24-26 at Harrah’s. The theme is “Beyond the Box”. Rolling membership at NJLA has been voted in. NJLA Leadership Orientation is coming up - June 14th at 9:30am - Plainsboro Public Library. Denise will be taking over website maintenance now that she is no longer NJLA liaison.

**Legislative Report (Adriana Mamay)**

* There’s a list of ALA sessions related to legislation on our website, if you are attending. There are also photos of the NJLA Conference uploaded to Flickr, mostly of posters and of the luncheon. You can google “NJLA Flickr” to see them.

**Committee Reports**

**Archives/Special Collections (Susan Kurzman and Jian Wang not present; report via email )**

* Thirteen of us enjoyed a full program on April 11 in Trenton. Joe Klett, Chief of Archives, NJ State Archives, began with a personalized and informative introductory meeting, and then took us on a wonderful tour of the Archives, complete with fascinating behind-the-scenes anecdotes. Following lunch, eleven of us met at the NJ State Library, where lunch and the meeting room, coordinated by Deborah Mercer, New Jersey Collections Librarian, were graciously provided.
* George Germek, Coordinator of Special Collections and Reference Services at Monmouth, spoke about Using Rare Books and Special Collections as Teaching Tools. Following his instructive and entertaining presentation, there was a lively Q&A exchange, and we then had our committee meeting.
* Jian and Susan are planning a meeting this summer that they hope will be held at Kean University in July. In addition to the committee meeting, Erin Alghandoor, Archivist and Head of Special Collections at Kean, is working on coordinating a tour of the university’s Liberty Hall Museum.

**BCMC (Melissa De Fino)**

* Next meeting will be July 21st at Rutgers. There will also be a cataloging workshop August 1st & 2nd at TCNJ. The committee has voted to dissolve their membership in VALE and just be in NJLA-CUS.

**Marketing (Mary Mallery; Lafazan on deck)**

* Today is Mary’s last meeting – many thanks to her for her service. Marketing’s next in-person meeting will be July 21st at Monmouth University. Several sessions sponsored by Marketing at NJLA were well attended.

**Membership (Kate Hossain) – No report**

**Newsletter (Katie Cohen & Joan Dalrymple)**

* They are continuing to use gmail for submissions; reminder to continue to submit announcements of new employees, book publications etc. The fall newsletter to talk about the different committees and what they do, how to join etc.

**Nomination (Steve Shapiro not present) – No report**

**Reference Services (Susan Bucks not present)**

* Report via Heather: Maria Deptula to help Susan Bucks as co-chair. The committee chairs met at NJLA.

**Research (Cynthia Coulter and Gracemary Smulewitz not present; report via email)**

* The Research Award & Forum went well. About 20 attendees. Cynthia sent a blurb to her college newsletter and to Joan to put in CUS newsletter. She also updated the Research Committee webpage.

**Technology (Siobhan McCarthy & John Hinchcliffe)**

* Technology forum at NJLA went well with good attendance.

**User Education (Cara Berg)**

* The deadline for submissions for the July 21st Information Literacy workshop was extended and they now have a good pool. Registration will be opened soon. They’ll also be doing housecleaning of their membership roster.

**Job Shadowing (Zara Wilkinson not present) – no report**

* Elizabeth reminded everyone to sign up for the job shadowing program if you have an interest. Siobhan asked a question about how many people are looking for mentors? Elizabeth to get in touch with Zara. The program could be marketed better to make students aware this is an opportunity. Note that this is different from the Library Link NJ mentor program. Could there be one portal for mentor interest? Heather to talk to Zara and LLNJ about this.

**Old Business – no old business to discuss**

**New Business** – Elizabeth would like to make most meeting online next year. Travel is difficult for most people and we are trying to lessen time commitments to meetings.

Future meetings- first Fridays, possible changes based on other programming – adobe connect – try teleconferencing feature – try Google hangout?

* + 1. July – no meeting
		2. August – in person (Open membership + Drupal training in PM at Middlesex)
		3. September – online
		4. October – online
		5. November- in person (Rutgers/MSU)
		6. December – online
		7. January – VALE
		8. Feb – online
		9. March- in person (Rutgers/MSU)
		10. April –NJLA
		11. May- online
		12. June- in person (TBA)

Feedback on the conference:

How to have more joint sessions by public and academic libraries? Attendance by academics was down this year compared to last year. Next year the conference will be in April which should help attendance. Try to encourage people who did sessions or posters at ACRL to bring them to NJLA.

**Good of the order**

* Update: Erin Ackerman – back to work for the fall semester!!!

Meeting adjourned at 10:57 am.

Respectfully submitted,

Kate Hossain