**ACRL NJ/NJLA CUS Meeting Minutes**

**Friday, October 14, 10AM - 12PM**

Online via Zoom

Zoom Link to Join Meeting:[**https://fdu.zoom.us/j/92862083118**](https://fdu.zoom.us/j/92862083118)

**I. Welcome**

**In Attendance:** Nicole Potdevin, Alyssa Valenti, Gary Marks, Theresa Agostinelli, Ruth Ware, Joe Louderback, Maria Deptula, Christine Jansen, Kim Lynch, Eric Jeitner,, Cara Berg, Steve Shapiro, Melissa Hofmann, Yuji Tosaka, Stephanie Sussmeier, Christina Connor, Kaitlyn Clohosey, Kate Hossain, Janelle Bitter

**Absent:** Joan Dalrymple, Daniel Kipnis, Katie Cohen

**II. Approve minutes from September 9 meeting:** <https://docs.google.com/document/d/111RXSCulF4aj5YQ3l9uOqzXRWQvoYoU9zVcDFyxWWvY/edit?usp=sharing>

 Theresa made the motion to approve the September minutes. Melissa seconded the motion to approve the minutes. The Sept. 9 minutes were approved.

**III. Reports (Executive Board and Committee Chairs, see below for more details)**

**IV. Old Business**

* Bylaws Committee
	+ Gary, Nicole, Kate H., Joe L., Janelle
* Name Change
	+ Ideas: New Jersey Academic Librarians (in line with recent Conference name change), Garden State Academics, College, University & Research Libraries Section (CURL-NJ)
* Creating a NJLA-CUS/ACRL-NJ Repository
	+ Using existing CUS website committee pages to upload documents
		- Instructions
			* Cheat sheet <https://docs.google.com/document/d/1g-rOWdIIFFw2KqA8UhUsxIpVHnwn0C5NJVe9NtkUVFo/edit?usp=sharing>
			* Video [https://mediaspace.rider.edu/media/How+to+edit+CUS+Website+for+Committee+Chairs/1\_mf908j0a](https://mediaspace.rider.edu/media/How%2Bto%2Bedit%2BCUS%2BWebsite%2Bfor%2BCommittee%2BChairs/1_mf908j0a)

**V. New Business/Announcements**

* NJLA Emerging Leaders - **2022-2023**
	+ **Develop Your Leadership Skills!**
	+ This opportunity is open to librarians who have been working professionally for less than 5 years, and working in New Jersey for less than 5 years. This program will consist of five full-day sessions from January through May. Presenters with various backgrounds within the NJ library community, and beyond will lead discussions and interactive sessions that will encourage attendees to learn about leadership, explore their own leadership style while networking with other emerging leaders. Attendees will also meet State Library and NJLA leaders and learn about the structure of NJLA. Additional topics will be announced; the sessions will be on January 19, February 16, March 16, April 20, and May 18.
	+ **The cost of the five sessions is $400; registration fee covers lunch and the cost of materials**. Meetings will be held at various public library locations in New Jersey from 9:30am-3pm; participants agree to attend all five days of sessions. Space is limited!
	+ Upon completion of the Emerging Leaders Program, participants agree to volunteer for an NJLA committee or section for 2 years, 2023-2025. Attendance at the Annual NJLA Conference is highly recommended.
	+ **To apply, submit a letter of application, a resume, and a** [**statement of support signed by your Supervisor**](https://urldefense.com/v3/__http%3A//njlamembers.org/content/emerging-leaders__;!!Lk717V2mwtwfTQCNnA!bcU82HPQcRdjIuHluX0wezlGO9hEYR2hWbcUNrEPYOFXkpC2w2X0QiXwwqef-7bp8pjFxWSguwb6HFink_XQWmQrHiNaDzEUx2xYe0IKvw$) **to emergingleaders@njlamembers.org. NJLA membership required to apply.**
	+ **The deadline for applications is November 4, 2022.**
	+ **Applicants will be notified by November 28, 2022.**
	+ **Njla.org has additional details**

**Reports (Executive Board)**

* President (Nicole Potdevin)
	+ NJALC proposal deadline has been extended through 10/16; poster and breakout session subcommittees will be meeting soon to review proposals
	+ [NJLA Conference proposals](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.gle%2FqLRzKR12qrcJEZ5t8&data=05%7C01%7Cpotdevin%40fdu.edu%7Ceef8ef2a29e6413d444c08da86b1f78b%7C3224fad94bcc4d47ae9886ea3c6b3b13%7C0%7C0%7C637970397863570197%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=sm3bY3lBQBDYfoOgeU2uboERis5vZEBSbwMNZ%2B49Zqk%3D&reserved=0) are being accepted, deadline for submitting proposals is Nov. 30th
		- CUS Luncheon proposal is being worked on
* Vice President (Gary Marks)
* Past President (Alyssa Valenti)
	+ NJLA Nominations Committee has been convened. In 2023, we are looking to fill **VP/Pres-Elect**; **Secretary**; and 3 regular **Member-at-Large** seats. Timeline for NJLA elections are:
		- **November 1** = Petition form is available to all members
		- **January 1** = Deadline for accepting petitions
		- **March 1** = Deadline for ballot distribution
		- Election results must be available before the Business Meeting at Conference (by June 1, 2023)
	+ Start thinking of great academic librarians to nominate, or nominate yourself! Why not?
* Secretary (Ruth Ware)
	+ No report
* Member at Large (Kate Hossain and Melissa Hofmann)
	+ No report
* NJLA Executive Board Liaison/Honors and Awards Liaison (Adriana Mamay)
	+ I will be attending the NJLA Honors and Awards meeting later this afternoon and will find out the submission schedule for the 2023 awards and then pass them along to the award coordinators.
	+ Thank you to Janelle Bitter for reaching out to me with new wording for the Technology Innovation Award.
	+ If the other awards (Research, Distinguished Service and Technical Services) have any changes they would like to make to their awards, please let me know and I will make sure the applications are updated.
	+ I will be attending the NJLA Executive Board meeting this upcoming Tuesday, 10/18 at Monroe Township Library.
	+ NJLA has rolled out Enhanced Institutional Membership, which would allow the entire staff of a library to become members of NJLA. Pricing is determined by a library’s annual budget. Details can be found [here](https://www.njla.org/eim?fbclid=IwAR2zxhKS3i3oXr_NeDdb-jVeqtYF-A_wy1ySfsvR0I_XMPVGT5r2RIhX_mA)
* Website Liaisons (Janelle Bitter and Joe Louderback)
	+ Met with Nicole to discuss/plan online repository for documentation/best practices - more info to come
	+ Please let us know if you need help posting minutes or other updates to the CUS website
* Social Media Chair (Theresa Agostinelli)
	+ Please follow our three social media channels. If possible, please post our social media handles on your account and ask your friends to follow.
	+ Facebook 283 followers: ACRLNJ
	+ Instagram 130 followers acrl\_nj
	+ Twitter 172 followers acrl\_nj
* Legislative Representative (vacant)
	+ Elizabeth Pallitto from Rutgers expressed interest
	+ Dear Gary Marks,
	+ *I have become very engaged politically, especially with current issues surrounding freedom of speech, protecting the right to read, gender equity, and equity in library services. A recent graduate of the Rutgers School of Communication and Information, I would be a committed and engaged voice for academic libraries. If you would like more information about me as a candidate for this advisory position, please let me know and I will send a c.v.*
* LibraryLinkNJ Liaison (vacant)
* NJ Librarians Connect-Wellness Wednesdays (Adriana Mamay, Cara Berg, Alyssa Valenti, Bonnie Lafazan, Hilary Westgate)
	+ We met with Jessica Trujillo on 9/20 to brainstorm where Wellness Wednesdays might fit into the larger NJLA now that we have representation from more than academic libraries on this committee (Bonnie & Ally Blumenfeld, public, Hilary, medical).
	+ We discussed the potential of this work to fit under Member Services as a subcommittee, but no final decisions were made. Alyssa and Adriana will follow up for updates.

**Reports (Committee Chairs)**

* Archives (Stephanie Sussmeier and Erin Alghandoor)
	+ Erin Alghandoor now co-chair
	+ David Williams now secretary
	+ Doodle poll sent out for upcoming Fall 2022 meeting, tbd
* Assessment (Christina Connor and Eric Jeitner)
	+ Met on 9/20 virtually. Discussed plans for the Fall semester and assessment projects/initiatives at individual institutions, as well as general check in for how the semester was going for members. Brought up the possibility of an assessment repository/resource and Nicole P. mentioned a similar conversation happening within CUS and invited Eric and Christina to be a part of discussion.
	+ Upcoming meetings:
		- October 25, 1-2pm, **Topic discussion**: *Collection Assessment*
		- November 15, 1-2pm, **Topic discussion**: *Website Usability Study (Stockton Case Study)*
		- Tentative: December 13, 1-2pm, Semester wrap-up and planning for Spring
* Bibliographic Control and Metadata (Yuji Tosaka)
	+ Met on October 6 (regular fall meeting, Zoom).
	+ Lisa Weissbard (NJIT) was elected as vice-chair/chair-elect (2-year term).
	+ Research Subcommittee is refining survey questions for distribution on the status of cataloging and metadata services in New Jersey academic libraries.
	+ Discussed training in the post-pandemic environment, as BCMC had organized regular in-person workshops on advanced cataloging topics prior to the COVID pandemic. There was a broad consensus on keeping training virtual. People have gotten used to training online, which offers convenient access to training by top experts in the field without any travels. Some felt that it would be helpful to have more active learning components incorporated beyond regular webinars, similar to exercises in online courses.
	+ DEI issues in library metadata remain an important focus for the committee. There were concerns about implementing local changes (e.g., re-mapping outdated and offensive LCSH terms in individual institutions) due to time constraints/costs and scalability. There was a strong feeling that a most desirable course would be to identify community-wide approaches that can be adopted at scale (e.g., LC making LCSH changes, collaborative developed lists of alternative subject terminology for re-mapping). BCMC will be starting an environmental scan of the current DEI efforts in the cataloging and metadata community.
	+ BCMC has been approached by the NJLA Technical Services and Collection Development Section about partnering for a session on DEI initiatives in library metadata. The current plan is to develop two related sessions, dealing, respectively, with subject headings and classification. Yuji Tosaka and Melissa Hoffman (Rider) plan to present on different approaches taken to re-classifying LC call numbers that had been based on the word “Negroes.”
* Electronic Resources (Alyssa Valenti)
	+ Met on 10/13. Alyssa couldn’t be there so Maria Deptula led discussion about new features in discovery systems/ILS or anything/everything new in electronic resources. Maria reported that the meeting went well and many items outside of the agenda also came up. Thanks Maria!!
	+ Next meeting will be 11/10 at 1pm
* Research (Daniel Kipnis)
	+ No report
* Marketing & Outreach (Maria Deptula and Joan Dalrymple)
	+ The committee met on Monday, 10/10.
	+ Update on NJASL partnership: Subject panels are being finalized for 10/27 and 11/4. Gary is working on a directory of outreach opportunities to share with NJASL members to support partnerships between academic libraries and school libraries. Gary’s NJASL proposal was accepted for their December 4-6 conference.
	+ The committee submitted a proposal for a breakout session at the NJAL Conference. A Panel with NJASL Librarians to discuss their experiences/challenges with Information Literacy in K-12.
	+ Discussing a joint program proposal for NJLA with Public Libraries
* Newsletter (Joan Dalrymple and Katie Cohen)
	+ The second call for submissions was sent out on Monday, 10/10. Deadline is November 7; distribution is set for November 14.
	+ We will contact individuals for articles–Melissa Lena from VALE, and the president of SCARLA.
	+ Committees are encouraged to contribute articles about their activities.
* Nominations (Cara Berg and Steve Shapiro)
	+ Nothing new to report!
* Reference and User Education Committee (Joe Louderback and Kaitlyn Clohosey)
	+ Met on September 23 for first meeting of the academic year
	+ Discussed September issue of *College & Research Libraries News*; each member read an article and provided a summary on it. Topic of the special issue was one-shot instruction
	+ Conversation yielded several ideas for conference proposals for NJALC 2023; submitted a proposal for a round table and a breakout session
	+ Established set meeting times and will be sending out a poll for additional discussion topics for the meetings.
	+ Next meeting will take place next Friday, October 21.
* Technology (Janelle Bitter)
	+ Discussed changing Technology award to get more nominations

**Next meeting**: 11/18/22

* 9:45am: Networking with YASS - [https://us02web.zoom.us/j/82276134178](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fus02web.zoom.us%2Fj%2F82276134178&data=05%7C01%7Cpotdevin%40fdu.edu%7C89513833c68b443869f108da2ea0b5d6%7C3224fad94bcc4d47ae9886ea3c6b3b13%7C0%7C0%7C637873565049477649%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=4SAW5qCn9sLpyXL%2F3RW6xCSCLBlcVuJUuKmnZYemGnY%3D&reserved=0)
* 10am: Joint meeting with YASS - [https://us02web.zoom.us/j/82276134178](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fus02web.zoom.us%2Fj%2F82276134178&data=05%7C01%7Cpotdevin%40fdu.edu%7C89513833c68b443869f108da2ea0b5d6%7C3224fad94bcc4d47ae9886ea3c6b3b13%7C0%7C0%7C637873565049477649%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=4SAW5qCn9sLpyXL%2F3RW6xCSCLBlcVuJUuKmnZYemGnY%3D&reserved=0)
	+ Submit your questions here: <https://docs.google.com/forms/d/1Ogoj3ZrH5b9dmrxAMh5YYsLcX2uSyym3hojUKAcD0l8/viewform?ts=63470759&edit_requested=true>
* 11am: Exec Board meeting - <https://fdu.zoom.us/j/92700707902>