
The meeting began at 10:06am

Introductions (Elizabeth Leonard)

March Minutes were approved

President’s Report (Elizabeth Leonard):
- ACRL webinar event on Digital Humanities went well. We had two panel speakers for after the event Natalia Ermolaev from Princeton and Francesca Giannetti from Rutgers. Twenty-seven people registered for the event.
- If you want to market your committee’s sessions at NJLA consider writing a blog post. They should be submitted by April 11.
- Elizabeth encouraged everyone to go to NJLA even though it’s commencement week for many NJ institutions. The days with the most academic library events will be Tuesday and Wednesday.

Vice President’s Report (Heather Dalal):
- Heather sent out the announcement about Richard Kearney winning and accepting the NJLA CUS Distinguished Service Award.

Past President’s Report (Nancy Weiner):
- No report.

NJLA Executive Board Liaison Report (Denise O’Shea):
- As of the March meeting registrations for NJLA Annual Conference were a little behind.

Legislative Report (Adriana Mamay):
- As a reminder, the 42nd annual National Library Legislative Day will be held May 2-3, 2016 in Washington, DC. Details about registration are available on our website.
- Here in New Jersey, NJLA’s Library Advocacy Week is quickly approaching. It’ll be held April 11-17 and NJLA members acting as Advocacy Captains will visit with local legislators to update them about library legislation and ask for support on these important issues. The State Legislative Initiatives for 2016 are:
  - Restore Funding for the State Per Capita Aid Program
  - Establish a Capital Construction Program for Public Libraries
Committee Reports

Archives and Special Collections Committee (Susan Kurzmann report by email):
• The committee has a multi-part program scheduled for April 11 in Trenton beginning with a tour of the NJ State Archives in the morning, followed by a presentation by committee member George Germek of Monmouth University at the NJ State Library in the afternoon and a committee meeting. Fifteen people have already signed up for the program. Advance registration is required for the State Archives tour.

Bibliographic Control and Metadata Committee (Mei Ling Chow):
• The committee met on March 31.
• They discussed the group’s affiliation with VALE. They are sending a poll to members about being an SIG or completely withdrawing. Will have results for next meeting.
• They are also planning a summer workshop on RDA serials cataloging, but holding the event depends on finding a trainer. They have someone in mind and also a committee member who might be able to be the trainer.
• Elizabeth reviewed the committee’s bylaws, so the current vice-chair/chair-elect will be eligible to chair the group for 2016-2018. In the fall they will hold their election for the vice-chair/chair elect for 2018-2020.

Marketing Committee (Mary Mallery):
• On March 21 Mary and Susan Bucks went to the SC&I Career Expo. They brought updated brochures. There was a lot of interest in the job shadowing program. The resume review portion of the event was less successful since there were a lot of communication and journalism people at the event as well and the librarian resume reviewers were also in the corner.
• April 11 is the deadline for CUS to contribute to the NJLA Annual Conference blog. If you have photos of last year’s conference to accompany the post, please give them to Mary.
• The Marketing Committee does the award certificate printing and framing, so please send Mary the information about the award winners as soon as possible.
• Mary will have presenter passes for the conference so if you know of someone who is presenting but does not want to register for the full conference please let her know.
• Everyone who is presenting will need to bring their own laptops and projectors (or have the sponsoring committee supply them).
• The next committee meeting will be in early July at Monmouth University.

Membership (Kate Hossein, not present, Elizabeth presented her written report):
• Kate has been liaising with NJLA Member Services on some of their programs and Courtesy Table staffing for the NJLA Annual Conference.
Newsletter (Joan Dalrymple and Katie Cohen):
- The newsletter will be published on Monday, April 25. This issue will include information about the conference programs and award winners. The editors will also include a chart of the CUS committees.
- They are going to soon be putting out another call for submissions.
- Some people presented at Computers and Libraries, and Katie hopes that they can write an article.
- The due date for submitting articles is April 18.

Nomination Committee (Steve Shapiro):
- Emailed Heidi Cramer to get the date for when the ballots will be sent out. Will be after NJLA Annual Conference. He will send along the date when he gets it.

Reference Committee (Heather Dalal):
- Heather still needs to circle back with Susan Bucks.

Research Committee (Cynthia Coulter, not present, Elizabeth presented her written report):
- The committee selected an award and forum winner and they have been advised of the presentation time and place.
- They placed an announcement on NJLA CUS website with attached pdf of the winning publication.
- They asked the NJLA social media people to place announcement on Facebook/Twitter.

Technology Committee (Siobhan McCarthy):
- The winners of the 2016 Technology Innovation Award are Guy Dobson and Cassie Brand, of Drew University for their project “Ivy: An Inventory Machine for Special Collections and University Archives.”
- All of the nominees will be presenting at the Tech Innovation Forum at the NJLA Annual Conference. Due to the condensed session and time slot (final time slot, last day) the committee had talked to the poster planning committee about securing spots on Tuesday for those who wanted more exposure, but all nominees opted for the forum presentation.

User Education (Cara Berg):
- The next meeting is April 8 in person at the three Rutgers locations.
- The first subcommittee focused on the transition between high school and college has met. They are looking into possible collaborations with NJASL.
- The second subcommittee is organizing the summer workshop in July. They are narrowing a date, hoping for sometime in mid-July at Rutgers-New Brunswick (though it came up that the VALE Assessment Fair is July 15 also at Rutgers-New Brunswick). The even might also be hosted in collaboration with SC&I. They are talking to the committee members about it.

Job Shadowing (Zara Wilkinson, not present):
- No report.
Old Business (Elizabeth Leonard):
- There will be no meeting of the Executive Board in May because of the NJLA Annual Conference.
- The last meeting of the academic year will be June 3 at Seton Hall. This will be a joint meeting with incoming and outgoing officers/chairs.

New Business (Elizabeth Leonard):
- Elizabeth is taking Terry Reese out for dinner the night before his lecture at the NJLA Annual Conference. If you would like to join them please reach out to Elizabeth.

Good of the Order:
- Erin is doing well and says hello. For additional updates, please contact Elizabeth.

Meeting adjourned at 10:29 am.

Respectfully submitted,

Jennifer Hunter
Secretary