

**NJLA College and University Section/ACRL-NJ Chapter
Executive Board Meeting on Wednesday, February 3, 2016
Rutgers, University | New Brunswick, NJ**
<http://cus.njla.org/>

In Attendance: Cara Berg, Susan Bucks, Mei Ling Chow, Cynthia Coulter, Heather Dalal, Jennifer Hunter, Elizabeth Leonard, Mary Mallery, Amanda Piekart, Rebecca Sloat, Zara Wilkinson (via videoconference).

The meeting began at 12:07 PM

Introductions (Elizabeth Leonard).

December's minutes were approved on the condition of an additional change from Mary.

President's Report (Elizabeth Leonard):

- The 2016 VALE Users' Conference went well. 260 people attended, which was fewer than the number that registered. Elizabeth will be sending out an additional call for feedback. So far most feedback has been very positive.
- On Friday there will be a meeting of the VALE Members' Council. Elizabeth will be giving them an overview of what ACRL NJ / NJLA CUS has been up to so far.
- The ACRL National Webinar on focus groups is today. About 60 people registered. The event was opened up to public librarians as well, but only a handful registered.
- Elizabeth attended ACRL chapters meeting at the ALA Midwinter Conference. Many of the other chapters had similar frustrations, including:
 - Not getting any money from ACRL national.
 - The difficulty in creating a distinct presence through branding.
 - The ACRL Executive Director attended the meeting and said that the relationship between national and state chapters is collaborative and competitive. ACRL national must stay separate because of legal issues (e.g. protecting National from lawsuits)
 - Chapters would like national to look into other legal options because they are weakened. Many people start at the state level and then move to the national level.
 - Not getting more webinar logins, particularly in large states like Texas and New York that have multiple ACRL chapters.

Vice President's Report (Heather Dalal):

- There are two nominees for the Distinguished Service Award, Gary Golden, director of the Robeson Library at Rutgers-Camden, and Richard Kearney, Electronic Resources Librarian at William Paterson University. Heather will send the nominations to the executive board members in the coming weeks.

NJLA Executive Board Liaison Report:

- Denise O'Shea was not present.

Legislative Report:

- Adriana Mamay was not present.
- Elizabeth will follow up with Adriana.

Committee Reports

Archives and Special Collections Committee (Report by Susan Kurzmann, presented by Elizabeth Leonard):

- The committee has a tour of the NJ State Archives scheduled for April 11, 2016 at 10:30 a.m. Details to follow.
- They might have a committee meeting in early/mid-March.

Bibliographic Control and Metadata Committee (Mei Ling Chow):

- The next committee meeting is scheduled for March 31.
- They are still working on transitioning the website from VALE to NJLA.
- Mei Ling wanted to know if it was possible, if there are two co-chairs of the committee, for only one to be a member of ACRL national. Elizabeth will follow up.

Marketing Committee (Mary Mallery):

- The committee has not yet had a meeting in 2016. The next meeting will be in March.
- Mary was trying to add the ACRL NY RSS feed to our website but a filter on the NJLA website wouldn't allow for it. Instead they have added the ACRL national feed. She is going to continue to investigate getting the ACRL NY feed up.
- Steve Shapiro of the Nominations Committee doesn't need a webform to collect nominations, so Mary will not be pursuing one for him. However, James Keebler is still going to run webforms training this spring.
- Mary is also working with the Archives and Special Collections Committee to transfer its photo gallery from the VALE website to the NJLA website.

Membership (Report by Kate Hossein, presented by Elizabeth Leonard):

- Bill Bejarano from the Alcohol Studies Library at Rutgers has joined the Membership committee. He suggested that the committee reach out to ASIS&T (Tech/Digital Libraries) at Rutgers.
- Kate has also been in touch with James Howe from SCARLA. The group's next meeting is 2/25. She is waiting to see if Bill can attend that meeting. Kate wanted to know if we had any talking points to give to Bill or anything in particular we'd like to highlight about the NJLA Annual Conference that would be particularly salient for students.
- The Membership Committee had been organizing a research networking event in conjunction with the Research Committee for the spring, but as this was originally Erin's idea and the Research Committee already hosted a research-oriented event in the fall, they're going to put it off to Fall 2016.

Newsletter (Rebecca Sloat):

- The next call for articles will go out on February 8, with subsequent calls going out on March 7, March 28, and April 11.
- The newsletter publication date is April 25.
- There were a lot of interesting sessions and poster presentations at the VALE Users' Conference, and the committee is going to reach out to presenters to see if they'd like to turn their presentation into a newsletter article.

Nomination Committee (Steve Shapiro):

There is a full slate of candidates for election to open positions, including:

- Vice President / President-elect: Leslin Charles, Instructional Design Librarian, Rutgers University
- Secretary: Kerry Dubyk, Rutgers MLIS student & part-time library assistant and Bart Everts, Reference & Instruction Librarian, Rutgers-Camden
- Member-at-Large: Karen Malnati, Head of Acquisitions, Union County College

Reference Committee (Heather Dalal):

- Heather has reached out multiple times to find leadership for the committee, but has received no response.
- Elizabeth said that if no one has volunteered to be chair by the time of the NJLA Annual Conference that the committee will be dropped.
- During the new business discussion, Susan Bucks said that she might be interested in being a liaison between the committee and the Executive Board. Heather and Elizabeth will follow up with her.

Research Committee (Cynthia Coulter):

- They have received two submissions for the Research Award and Forum. Cynthia is going to send out a reminder call in mid-February. The deadline will also be pushed back to March 1. So far the committee members have been very responsive.
- Cynthia also would like to continue doing behind the scenes work for the committee, but is no longer wants to moderate the Research Forum at the NJLA Annual Conference. She hopes that Gracemary will moderate the forum, but if not she hopes that someone might step in to serve as moderator.

Technology Committee (Report by Siobhan McCarthy, presented by Elizabeth Leonard):

- Siobhan will sent out he call for nominations for the Technology Innovation Award again soon. The committee will likely need to extend the deadline as it did last year.

User Education (Amanda Piekart):

- The committee had a virtual meeting in December and will be holding another virtual meeting on February 12. They are hoping to have Joyce Valenza talk as a guest speaker. They are also going to talk about the 2016 summer workshop.
- Amanda will also be co-leading a workshop about giving conference presentations on February 10 at the Monroe Public Library.

Job Shadowing (Zara Wilkinson):

- Zara will send out an announcement about the job shadowing program to local library schools in the next week or so.
- Last year Zara paired 19 students with librarians, which is an unprecedented amount. She's going to reach out to these students to get some feedback. She'd like to know if the student and librarian ever met up, and if so, how it went. She'd also like to get some feedback from the librarian participants.

Old Business (Elizabeth Leonard):

- Registration for the NJLA Annual Conference is open.
- The conference website homepage is advertising Terry Reese, the NJLA CUS Luncheon speaker. His talk will be about digital libraries. Mary is going to add Terry Reese to the CUS homepage. Heather will supply her with an abstract of his talk.
- Someone suggested pulling out all the CUS-sponsored sessions at the conference so we could provide it to the membership through email and on the website. This might help to increase participation by academic librarians.

New Business:

- Future meetings (Denise will be setting up Adobe Connect for online meetings):
 - Friday, March 4 (MSU/Rutgers Piscataway)
 - Friday, April 1 (MSU/Rutgers/Piscataway)
 - Monday – Wednesday, May 16 – 18 (NJLA Conference)
 - Friday, June 3 (In-person joint meeting with incoming and outgoing Executive Board and Committee Chairs, location TBD)
- Elizabeth reported on behalf of Nancy Weiner that the NJLA Nominating Committee had a conference call meeting earlier today. She reached out to Denise to see if she plans on running for the Academic Member at Large slot on the NJLA Executive Board since her term is up at the end of June. The preference is to have two candidates so we can put out a call for nominations if needed although we can also just run one person. NJLA is still interested in having more involvement by academic librarians. While we did have two academics run for Member at Large last year, Craig Anderson from Kean and Gus Stamatopoulos from Stockton, neither received enough votes to get elected. Nancy is going to reach out to both of them. If neither is interested in running again then we can put out a call for nominations. The nomination period will be open until February 29 and elections will run during March. If you have any questions or need clarification, please let Nancy know.
- SC&I is having a multi-disciplinary career expo on Monday, March 21. Elizabeth wanted to know if anyone was interested in representing ACRL NJ during the event. It will be held at Rutgers-New Brunswick, College Ave Student Center, 126 College Ave.

Good of the Order:

- Update on Erin. Please contact Elizabeth if you would like to know more.

Meeting adjourned at 1:02 PM.

Respectfully submitted,
Jennifer Hunter
Secretary/Treasurer