

**NJLA College and University Section/ACRL-NJ Chapter
Executive Board Meeting on Friday, November 13, 2015
Rutgers University, Piscataway and Newark, NJ**
<http://cus.njla.org/>

In Attendance: Erin Ackerman, Cara Berg, Mei Ling Chow, Cynthia Coulter, Heather Dalal, John Hinchcliffe, Jennifer Hunter, Susan Kurzmann, Elizabeth Leonard, Mary Mallery, Siobhan McCarthy, Denise O'Shea, Amanda Piekart, Rebecca Sloat, Nancy Weiner (via phone), Jianrong Wang.

The meeting began at 10:09 AM

Introductions (Elizabeth Leonard).

October minutes were approved.

President's Report (Elizabeth Leonard):

- Welcomed two new committees: Archives and Special Collections and Bibliographic Control and Metadata Committee (BCMC) to ACRL-NJ/NJLA-CUS.
- Elizabeth met with VALE and the VALE Executive Committee.
- Elizabeth redeveloped Gracemary's letter to Middle States to comment on the proposed changes to NJAC Title 9A. These changes would remove some requirements concerning higher education for academic institutions seeking or reapplying for licensure. The letter was signed by Elizabeth and Joe Toth (on behalf of the VALE NJ Executive Board) and sent to the proper office. Pat Tumulty, on behalf of NJLA, sent a letter as well to support our request.
- The Integrated Postsecondary Education Data System (IPEDS) Academic Libraries Component is adopting revised definitions for FY 2015 as a result of recommendations made by a joint Association of Research Libraries (ARL) and Association of College & Research Libraries, American Library Association (ACRL, ALA) task force this summer. This webinar was broadcast on [November 3, 2015](#) and is a very comprehensive overview of the changes made. Watch it at: https://youtu.be/IEFiN_zxjPQ
- VALE Users' Conference
 - Dan Russell from Google will be the keynote speaker. He is a Senior Research Scientist at Google and Resident Futurist at University of Maryland. He is not accepting an honorarium nor is he asking for us to pay for travel. Elizabeth will be applying to get a giveaway for the conference since we have the extra money. We thought of a water bottle because post-conference surveys had multiple complaints about a lack of water. Elizabeth also thought of a tote that we could stuff with a pamphlet on ACRL-NJ Membership.
 - We have sent out breakout and poster session acceptances. We've got some great programs and are looking forward to the event.
 - I believe Bergen has agreed to print the program and Amanda has sent all of the information to Siobhan to create the program. Thanks to everyone who participated thus far.
- NJLA Annual Conference

- Heather has been working to create co-sponsorships for proposals coming from CUS and to answer co-sponsorship requests coming from other sections.
- There was majority support for inviting Terry Reese to be the speaker at the CUS luncheon. Elizabeth extended the invitation and he accepted. He'll be speaking on digital librarianship. We'll save the MARCedit talk for a session where there can be more Q&A.
- ACRL National Webcast: There was positive feedback about the webcast, and particularly about our local panel. Heather is looking into whether or not a recorded version is available to send to attendees. The spring webcast we have selected is on focus groups, and is appropriate for academic or public libraries.

Vice President's Report (Heather Dalal):

- Met with Pat Tumulty (Exec. Director, NJLA), James Keebbler (President, NJLA), Chris Carbone (VP/Pres-Elec, NJLA), and Lynn Schott (NJLA Membership Committee) on October 29th for what they called a Library Link NJ Collaboration Caucus. They wanted to know how to get more academic librarians to become NJLA members. She gave them some ideas about academic needs and other professional memberships. It was good for Chris Carbone and Heather to build a report as they are both presidents next year.
- The ACRL Webcast on Critical Library Pedagogy was well attended (17 attendees). Amanda did a fantastic job moderating. The webcast presenters were good presenters but the topic was tough to understand. As always the panel following was fantastic, Romel and Megan made the topic very accessible and understandable, which in turn increased my satisfaction with the webcast in the end.
- Proposals for NJLA are coming in. Heather has already submitted four and will be looking for co-sponsors for other submitted proposals. The deadline for submissions to Heather is today. Next year the vice president should have proposals go through committee chairs only. The whole process of submitting is confusing and inaccessible to newcomers.

NJLA Executive Board Liaison Report (Denise O'Shea):

- The October meeting was canceled and November meeting is postponed. Will be sharing the information on how they are working with other committees and co-sponsoring so many NJLA Annual Conference sessions.

Legislative Report:

- Adriana Mamay was not present.

Committee Reports

Archives and Special Collections (Jianrong Wang):

- The committee has started participation with CUS through Drupal website training and submitting proposals to the NJLA Annual Conference proposals for co-sponsorship.

- There have been two meetings since the summer. The next meeting will be on Friday, 11/20. They are reaching out to members through an online forum to identify areas of interest.
- One of the most immediate tasks is to get familiar with website and transition content from the VALE website to the NJLA website. At the next meeting they'll be getting input for their website content.

Bibliographic Control and Metadata Committee (BCMC) (Mei Ling):

- BCMC has been a committee for more than 10 years so they are operating on a business-as-usual schedule.
- They had one meeting in the fall. The next meeting will be March 31.
- Their primary activity now is getting used to new website and migrating content from the VALE website to NJLA website.

Marketing Committee (Mary Mallery):

- The Marketing Committee had its first meeting in October 7 where the primary business was talking about the new committees and setting up their websites.
- They still need to set up a website for the Reference Committee, and also populate the member rosters and committee documents. They also need to get members to join and make logins.
- Rosters are only visible when you log in. Siobhan wants to know if we could post a note to let people know that they need to log in to see the roster (if needed for proof of participation). There was a question about making the rosters public.
- The committee has proposed a poster session for the VALE Users' Conference.
- They committee is discussing creating an orientation program or checklist for incoming committee chairs on where to find information on the executive committee meetings.

Membership (Erin Ackerman):

- The committee will have a poster at the VALE Users' Conference. It will promote the NJLA Annual Conference and membership in NJLA.
- The committee will be planning a spring event for new academic librarians on establishing a research agenda.
- They are looking for new committee members.
- Heather asked if anyone has gone to a SCARLA meeting yet. Elizabeth went in October and explained the structure of CUS and ACRL NJ.

Nomination Committee (Steve Shapiro):

- Steve was not present.

Newsletter (Rebecca Sloat):

- Joan sent out last call for submissions. They received a lot of articles, including one from the User Education Committee on the Framework.
- Katie is working on a draft of the newsletter. It is supposed to go out on 11/19. They don't have a date yet for the call for articles for the spring issue.
- This is the first themed newsletter, but it's been more challenging than people expected.

Reference Committee (Heather Dalal on behalf of committee):

- They are having trouble finding a chair. Heather was trying to organize a meeting for 11/18 to gauge interest.

Research Committee (Cynthia Coulter):

- Gracemary Smulewitz could not be at the meeting.
- On Tuesday, 11/17, they will be holding an event on academic publishing at Rutgers-Newark. So far there are 39 registrants.
- They will be presenting a poster at the VALE Users' Conference about the work of the committee, and they will also be soliciting submissions for research award.
- The committee is co-sponsoring NJLA Annual Conference proposals.
- Kate Hossain (Bergen Community College) contacted the committee to help her and Erin Ackerman develop an information session about the research process for academic librarians, with the Research Committee co-sponsoring the event. The initial proposal includes guidance on getting started in research, networking, and the tenure process. This would be held sometime in spring, preferably at Rutgers, and in conjunction with SCARLA.

Technology (Siobhan McCarthy):

- First meeting was held on October 2nd. Due to low attendance, an additional meeting will be held via Adobe Connect on December 1. Discussion topics will include the theme for the Technology Innovation Award and other spring activities.
- Two new members: Sara Rizzo of Caldwell University, Jenny Pu of Hudson County Community College.
- Poster submission for the VALE User's Conference on the Technology Innovation Award was accepted.
- They are also co-sponsoring a proposal for the NJLA Annual Conference with the NJLA Emerging Technologies Section.

User Education (Cara Berg and Amanda Piekart):

- The committee met in October. Through a survey they had asked the committee what they were interested in pursuing in the upcoming year. From the survey two new subcommittees were formed: one on the transition of high school to college and another on the Framework
- They will be trying to do professional development at their meetings.

- They have an article in the fall CUS newsletter on the Framework.
- Amanda and Alyssa Valenti will be conducting a workshop for people who had an NJLA proposal accepted on how to give a great presentation. The date is February 10 with a snow date of February 17.

Job Shadowing (Elizabeth on behalf of Zara Wilkinson):

- Zara distributed the call for job shadowing participants and she has already received more than 15 inquiries from interested students from three different library schools. Zara is in the process of making suggested matches.

Old Business:

- Elizabeth attended the VALE Member Council. They spent a lot of time talking about NJAC 9a as well as the distinctions between CUS vs. ACRL NJ. Gary Schmidt was chosen as the new moderator. There are some challenges with transitioning the VALE committees to NJLA. Some of the liaisons aren't reaching out to help with the transitions. We don't know if the Assessment Committee is going to be transitioning to CUS. Also, no one showed up for the Values Group meeting that was supposed to take place before the ACRL webcast panel session.
- Snapshot day went well.

New Business:

- Mary Mallery asked about interest in advanced Drupal training on webforms. James will coordinate the training, which will be held online.
- Elizabeth brought up the spring ACRL national webcast. The Executive Board decided on the webcast on focus groups, which could be useful to other sections of NJLA. We will hold the February meeting in person before the webcast. Rebecca is booking rooms at Alexander Library at Rutgers-New Brunswick for the event. We'd also like to hold a panel after, so if anyone knows someone with focus group experience, please reach out to her/him. The schedule for the day will be:
 - Executive Board meeting: 12 – 1:30, University Librarian's Conference Room
 - Webcast registration: 1:30 – 2:00, SCC Lobby, 4th floor of Alexander Library
 - Webcast: 2:00 – 3:30, SCC, 4th floor of Alexander Library
 - Panel: 3:30 – 4:30, SCC, 4th floor of Alexander Library

Good of the Order:

- Heather: The Rider University faculty union voted to institute pay cuts and use adjuncts, but they will be saving majors and faculty.

Next meeting: Friday, December 4, 2015 (Online)

- Future meetings (Denise will be setting up Adobe Connect for online meetings):

- Friday, Jan 15 (VALE Conference)
- Wednesday, Feb 3 (In person in conjunction with ACRL webinar at SCC at Alexander Library at Rutgers New Brunswick)
- Friday, March 4 (MSU/Rutgers Piscataway)
- Friday, April 1 (MSU/Rutgers/Piscataway)
- Monday – Wednesday, May 16 – 18 (NJLA Conference)
- Friday June 3 (In-person joint meeting with incoming and outgoing Executive Board and Committee Chairs, location TBD)

Meeting adjourned at 11:36 AM.

Respectfully submitted,
Jennifer Hunter
Secretary/Treasurer