**ACRL-NJ/NJLA CUS Bibliographic Control and Metadata Committee**

**2020 Spring Online Meeting Minutes (Draft)**

**March 19, 2020**

**[Virtual]**

**Present:** Sharon An (Rowan, Chair), Juan Almodovar (New Jersey City University), Colin Bitter (TCNJ, Vice Chair), Mei Ling Chow (Montclair, minutes taker), Melissa De Fino (Rutgers), Martha Loesch (Seton Hall), Scott Smith (Stevens Institute of Technology), Yuji Tosaka (TCNJ), Lisa Weissbard (NJIT), Jianrong Wang (Stockton)

**Approval of Fall Meeting Minutes**

Fall 2019 meeting minutes approved.

**Chair’s Report (Sharon)**

* ACRL-NJ Executive Board has formed a task force to look into the feasibility of establishing an institutional membership.
* Attendance of the 2020 VALE Conference held in Long Branch was found to be lower than before. BCMC’s poster was very well received. Additionally, Colin presented a poster and Imani gave a lightning talk.
* 2021 VALE Conference will be held on Jan. 6, 2021 at the same location in Long Branch.

**Technical Services Award Task Force (Martha)**

Martha has sent 4 emails to solicit for nominations and the task force will work on choosing the award winner when all nominations have been received.

**Election of BCMC Vice-Chair and Chair-Elect**

Sharon received a nomination, but she has not heard from Debbie, the nominator, or Imani, the nominee yet after reaching out to them for more information. She will contact Debbie and Imani again and she will also look into the bylaw to see if the position of Vice-Chair can be left open. Colin’s term will begin in July.

**Cataloging issues updates (Tosaka)**

Report submitted separately by Yuji.

**Open Discussion on Cataloging/Bibliographic Control Issues**

Discussion topics include local procedures of authority workflow and working from home duties and reporting requirements.

**Review ACRL Mission Statements and Update BCMC Mission Statements**

Sharon will incorporate the suggestions and send a revised draft to the listserv, then members can vote online to approve the revised mission statement.

**Next Meeting**

The tentative date of the summer meeting is July 16, 2020 and the location are yet to be determined. There will be a confirmation in the beginning of May.