*NJLA-ACRL-CUS* Reference Committee

Minutes from October 5th, 2016 Online Meeting

In the morning Heather Dalal created a “meeting room” and sent a link which was shared with the members of the Reference Committee.

**Attending:** Susan Bucks, Maria Deptula, Bruce Slutsky, Katie Cohen, Jessica Hamilton, Jane Kingsland, Pat Dawson, Cynthia Coulter, Jessica Hamilton, Rhonda Marker, and Elisabeth Oliu.

1. All the participants introduced themselves and the co-chairs greeted new and returning members.
2. The group disused submitting a proposal for the poster session during the VALE Annual Users Conference on January 6, 2017. All proposals need to be submitted by October 7th. Jane Kingsland and Maria Deptula will work on and submit the proposal. Katie Cohen and Pat Dawson will assist with the poster’s design and staffing during the poster session. All members were asked to submit the ideas for the poster. The general idea for the poster is to display past achievements and talk about future plans of the Committee.
3. Susan and Maria informed the group that RUSA sent requests for proposals for the 2017 ALA meeting.
4. The group discussed what information should be displayed on the Committee’s ACRL website’s and who is going to be responsible for updating it. In addition to the members’ roster and minutes, the Committee may post special project ideas and “best reference questions.” ~~Jane~~ informed the group that there is a possibility that the ACRL committees will have libguides available to manage their information. Maria, who will be attending the ACRL Executive Board meeting on Friday, 10/7, will inquire about the libguides.
5. Susan inquired if the group was interested in offering a workshop in the Spring. The workshop will be open to anyone interested in the reference services. Among topics that could be presented during this workshop that would consist of a panel and round table discussion are: technology/virtual reference, peer reference/staffing, best practices, marketing reference services (databases) and assessment. The possible date for the workshop would be between March 27th and April 10th. Maria will talk to Rhonda if they could assist in booking the room at the Alexander Library for this workshop. We will also work with SCARLA (Diana Floegel <djfloegel@gmail.com> is SCARLA new president) and Maria Radford their advisor, to invite library students to this workshop. Katie will check with Kay Cassell if there are any reference courses offered at Rutgers in the Spring. Jessica will work on the marketing material for this workshop when we have dates and location confirmed.
6. Maria talked about conducting a follow up survey about the reference services. The first such survey was done by the VALE Reference Services Committee in 2008 and the follow up in 2011. Maria will check with the Executive Board on Friday if the questions of a possible follow-up survey need to be reviewed by the board. The survey would go to all the directors/deans of the academic libraries. The list can be obtained from VALE Executive Committee.
7. The group discussed possible dates for our next meetings as well as the onsite meeting. The next meeting will take place online on November 18th.

Members of the Reference Committee 2016-2017

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