**NJLA College and University Section/ACRL-NJ Chapter Executive Board Meeting on August 10, 2016.**

**Rutgers University-New Brunswick Alexander Library**

**Approved Minutes**

**In Attendance:** Juliette Appold, Chris Carbone, Leslin Charles, Katie Cohen, Cynthia Coulter, Heather Dalal, Melissa De Fino, Maria Deptula, Bart Everts, Diana Floegel, Kate Hossahn, Jen Hunter, James Keehbler, GoUn Kim, Susan Kurzmann, Bonnie Lafazan, Joe Louderback, Karen Malnati, Adriana Mamay, Dan O’Connor, Denise O’Shea, Elisabeth Oliu, Amanda Piekart, Nicole Potdevin, Lynn Schott, Steven Shapiro, Rebecca Sloat, Pat Tumulty, Judi Ungar, Jianrong Wang, Hilary Westgate

**Welcome & Introductions (Heather Dalal)**

**Previous meeting Minutes approved**

**President’s Report (Heather Dalal)**

* Welcome to Pat Tumulty, executive director of NJLA, Chris Carbone and James Keehbler (Current and Past Presidents)
* VALE Conference will be held January 6th at the Busch Campus Center, Rutgers University-New Brunswick, interest in proposals about overcoming challenges in the library (legal, technological, marketing, or others). CFP will open in the coming week.
* VALE-NJ and ACRL-NJ/NJLA CUS Executive Boards approved a statement on the value and importance of school libraries. NJLA launched a school library advocacy campaign called Unlock Student Potential with the goal of demonstrating the value of school libraries. NJLA has a new Task Force on School Libraries. Cara Berg, William Paterson University, is our representative on the task force.
* The NJLA Barriers to Accessing Library Services Working Group will meet on September 20th at 1:30pm at the South Brunswick Public Library. Richard Kearney will represent CUS at the meeting.
* Heather will be using Google Drive more for communication and documents. NJLA has Google apps for organizations.

**Vice-President’s Report**

* NJLA Conference is in April at Harrah’s in Atlantic City, theme is “Beyond the Box.” Will be attending planning meeting on September 15th at Monroe Public Library. Will send out Call for proposals after VALE meeting.

**Past President’s Report**

* Anyone interested in working at state level with NJLA should speak with Elizabeth as the past president is on the nominations committee

**NJLA Liaison Report (Lynn Schott)**

* Executive meeting took place July 19th .
* Annual Report distributed.
* School Libraries Task Force enrolling members.
* Vacancy for Member-at-Large position, will hold special election, call for nominees.
* Executive Board agreed to sign Digital Privacy Pledge, https://libraryfreedomproject.org/ourwork/digitalprivacypledge
* NJ State Library Snapshot Day is 10/18.
* Rutgers LIS has two new specializations – Archives & Preservation, Informatics and Design. See website for more information.

**Legislative Report (Adriana Mamay)**

* Handout provided – “Community and Connection: Key Facts about 21st Century Libraries,” members encouraged to share this with their institutions.
* NJLA website has legislative updates link under Advocacy tab. Website includes info on conference programs related to legislation.

**SCARLA President (Diana Floegel)**

* SCARLA is the student academic library association at Rutgers LIS
* SCARLA interested in working with NJLA, representatives will attend meetings.

**ACRL Greeting Powerpoint from ACRL President/ACRL Webinars (Heather Dalal)**

* ACRL 2017 in Baltimore. Deadline for poster session proposals is 10/2/
* Every ACRL section entitled to free webinar, next webinar 9/7
* Heather will look into hosting an ACRL Licensed workshop.

**Committee Reports**

**Archives and Special Collections (Susan Kurzmann)**

* History- formed in 2015 as part of VALE. Joined ACRL-NJ this year.
* Mission statement available on website, meetings 3 times per year, all welcome to attend meetings. Do not need archival certification to join.
* Recently set up online forum and Google doc to enter info about individual collections.
* Last meeting toured NJ State Archives, presentation on using special collections as teaching tools.
* Provided handout listing NJ special collections.

**BCMC (Melissa DeFino)**

* Formerly a VALE organization. Mission statement on website. Meet 3 times per year, anyone interested in cataloging/metadata welcome.
* Research subcommittee on catalog issues.

**Marketing and Outreach (Bonnie Lafazan)**

* Name of the committee changes from Marketing & Communications to Marketing and Outreach.
* Marketing and Membership committees merged into single “Marketing and Outreach” committee. If interested in joining should email Bonnie.
* Annual meeting held in July at Monmouth University.
* Help maintain ACRL-NJ/NJLA CUS Facebook page. Also recommend the national ACRL Library Marketing & Outreach (LMAO) facebook page.
* Will serve as NJ chapter of ACRL LMAO
* Aim to hold event in March to showcase outreach efforts throughout NJ.

**Newsletter Group (Katie Cohen, Rebecca Sloat)**

* Newsletter published bi-annually. Includes articles sourced from a variety of NJ academic libraries. Goes out to various listserv.
* ACRL-NJ members may submit announcements on conference presentations, news, etc. Call for articles on any topic from NJ academic libraries, try to follow ACRL theme, but may diverge.

**Reference Services (Maria Deptula)**

* Group moved from VALE to ACRL-NJ in 2015
* Upcoming meeting this Fall, date TBD. Meeting will solicit ideas for programs/workshops and follow up on survey about reference services in NJ.

**Research (Cynthia Coulter)**

* Typically meet once a year, easy to join.
* Last year held research seminar sponsored by Elsevier
* Listserv on books published by NJ scholars.
* Forum at NJLA annual on unpublished works, award. Awards back to 1988 on website

**Technology**

* Meetings 3 times per year.
* Tech innovation award given at NJLA annual conference.
* Participate in technology related events such as Techfest events run by LibraryLinkNJ.
* Doodle poll for next meeting, interested candidates should contact Siobhan.

**User Education (Amanda Piekart)**

* Promotes IL, teaching and learning, awareness of happenings in academia.
* 5 meetings – 2 online, 2 video conference from Rutgers-New Brunswick, one in person.
* Ongoing discussion about ACRL Framework, internal professional development, guest speakers.
* Summer Workshop held at Rutgers-New Brunswick in July, 50 attendees, 65% highly satisfied with workshop.
* Next meeting tentatively Septr 9th. Meeting dates on website.

**Chair Nomination (Steven Shapiro)**

* Currently a committee of one, looking to expand.
* Committee considers candidates for opening on the Executive Board.
* Working on form to post to website for nomination submissions.
* Contact Steve if interested in joining.

**Job Shadowing (Heather Dalal for Zara)**

* Executive Board approved new executive role Job Shadowing and Mentor NJ, Zara Wilkinson in position.
* Email Zara if interested in becoming a job shadowing participant.

**Old Business**

* No old business

**New Business (Heather Dalal)**

* Future meetings. Next scheduled for Labor Day, Heather will send Doodle poll to change. Heather will work on teleconferencing for Rutgers-Camden for in person meetings. Meetings usually 1st Friday of the month. All Meetings open to all members of ACRL-NJ/NJLA CUS
	+ September 2 (will change based on Doodle poll) - online
	+ October 7 – online
	+ November 4 – in person Montclair State University ADP Center and Rutgers University Piscataway Library Technical Services Building (video conference). Rutgers-Camden video conference?
	+ December 2 – online
	+ January- no meeting, VALE Conference January 6.
	+ February 3- online
	+ March 3 – in person Montclair State University ADP Center, video conference Rutgers University Piscataway Library Technical Services Building and Rutgers Camden Robeson Library.
	+ April – No meeting, NJLA Conference
	+ May 5 – in person, location TBD

* Continuing education – NJLA Strategic Plan calls for each NJLA committee and section to offer at least one CE event per year. May be fee based event, full or half day, in person or online, ACRL Licensed workshops a possibility. Heather will look into Scholarly Communication: From Understanding to Engagement
* Heather suggests change to Bylaws- <http://cus.njla.org/content/college-and-university-section-bylaws> Change Article VI, based on NJLA change of dues structure, retract Section 2 and 3 and add verbiage about membership via ACRL. Article VIII- We have Web Coordinator position and legal representation position, neither mentioned in bylaws.

**Dan O’Connor requests time to speak**

* Suggests User Education group rename itself to “something more modern”
* Media literacy, using a variety of tools (video, etc) to evaluate information
* Suggests NJLA build bridge on media literacy to school libraries
* Discussion ensued - assessing online classes, does NJLA have committee on User Education? Role of libraries in participation in a democracy. Why isn’t library school producing “fact checkers,” who verifies information?
* Heather suggests possibility of a task force. This may be beyond User Education and even College & University Section.

**Good for the Order.**

Respectfully submitted,

Bart Everts, Secretary Treasurer

Paul Robeson Library

Rutgers University-Camden