**ACRL NJ/NJLA CUS September Meeting Minutes**

**Friday, September 9, 2022 at 11:30 AM**

Online via Zoom

Zoom Link to Join Meeting:[**https://fdu.zoom.us/j/92862083118**](https://fdu.zoom.us/j/92862083118)

**I. Welcome**

**In Attendance:** Nicole Potdevin, Alyssa Valenti, Gary Marks, Theresa Agostinelli, Ruth Ware, Joe Louderback, Maria Deptula, Christine Jansen, Kim Lynch, Eric Jeitner, Daneil Kipnis, Joan Dalrymple, Katie Cohen, Cara Berg, Steve Shapiro, Melissa Hofmann, Yuji Tosaka

**Absent:** Stephanie Sussmeier, Christina Connor, Kaitlyn Clohosey, Kate Hossain, Janelle Bitter

**II. Minutes from June 8 meeting:** <https://docs.google.com/document/d/15d3fV81dXhXmx5fctjLS-vzFNiTAr9YiwemcozGM1x0/edit?usp=sharing>

First (Maria) and seconded (Alyssa)

**III. Reports (Executive Board and Committee Chairs, see below for more details)**

**IV. Old Business**

* Bylaws Committee
  + Nicole will schedule a meeting
  + Gary, Nicole, Kate H., Joe L., Janelle
* Name Change
  + Still in the works
  + Ideas: New Jersey Academic Librarians (in line with recent Conference name change), Garden State Academics, College, University & Research Libraries Section (CURL-NJ)

**V. New Business/Announcements**

* Creating a NJLA-CUS/ACRL-NJ Knowledge Base
  + Nicole had several discussions with colleagues on why they haven’t joined NJLA-CUS/ACRL-NJ - many people don’t understand the purpose of the group
  + We can do more to share information/resources for librarians that aren’t members to demonstrate value
  + Repository to showcase what we are doing along with consider how projects can further value beyond the association
    - Examples include
      * updated meeting minutes on website
      * documents/research/projects produced by committees useful for academic librarians
      * questions we ask for hiring committees as discussed in Assessment Committee meeting
  + Previous examples on the CUS website under each committee - ‘civic engagement workshops’ on marketing and outreach page includes other documents/page

**Reports (Executive Board)**

* President (Nicole Potdevin)
  + Met with Jessica Trujillo (NJLA President) in July to continue strengthening relationship of CUS with NJLA and recommit to breaking down silos
    - New NJLA shared drive to share priorities and foster collaboration between sections & committees - other groups can see what we’re working on to enhance relationships and ‘work more collaboratively’
  + NJALC planning is well under way! (Alyssa)
  + [NJLA Conference proposals](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.gle%2FqLRzKR12qrcJEZ5t8&data=05%7C01%7Cpotdevin%40fdu.edu%7Ceef8ef2a29e6413d444c08da86b1f78b%7C3224fad94bcc4d47ae9886ea3c6b3b13%7C0%7C0%7C637970397863570197%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=sm3bY3lBQBDYfoOgeU2uboERis5vZEBSbwMNZ%2B49Zqk%3D&reserved=0) are now being accepted, deadline for submitting proposals is Nov. 30th
* Vice President (Gary Marks)
  + NJASL updates: poll/survey spr/summer What kind of relationships - School librarians very interested in establishing relationships to learn from academic colleagues to teach information literacy to convince teachers for library instruction: create a cross directory and match academic libraries with K-12 schools
  + October on the conference
  + Waiting on NJASL conference, proposal submitted - 1-2 roundtable sessions at their conference, 1st week in December in person or virtual lead discussion with school librarians: what academic librarians are looking for when students arrive at school
  + ValeNJ Virtual Academic Libraries conference - putting together Break out Sessions, let us know on scheduling/time preferences
* Past President (Alyssa Valenti)
  + NJALC - Call for proposals is out now for breakouts & posters. Deadline is 10/1 (will likely extend it to 10/11). Proposal Tips Webinar is 9/14 at 1pm, registration for the tips webinar is open now.
  + NJLA Strategic Planning - still ongoing. There is an interim NJLA executive with director because Juliet Machie left NJLA. The strategic planning committee wouldn’t like to make any major decisions without someone official in that role. We are hoping to hold listening sessions in the coming year and ‘advertise’ them throughout the year at various events. I suggested a proposal for a roundtable talk for NJALC.
* Secretary (Ruth Ware)
  + Nothing to Report
* Member at Large (Kate Hossain & Melissa Hofmann)
  + No report
* NJLA Executive Board Liaison/Honors and Awards Liaison (Adriana Mamay, Absent)
  + I haven’t received any updates about the awards yet. The acceptance period usually begins in late November/early December.
  + I attended the NJLA Executive Board meeting on August 16th and the next one is on September 20th.
* Website Liaisons (Janelle Bitter, Absent and Joe Louderback)
  + Committee chairs - please take a look at your page on our website, and the committee chairs page, and let us know if you need us to update anything. Also let us know if you need login info.
  + CUS was offline briefly, but is now back up
  + Website editing cheat sheet here: <https://docs.google.com/document/d/1g-rOWdIIFFw2KqA8UhUsxIpVHnwn0C5NJVe9NtkUVFo/edit?usp=sharing> and video here: <https://mediaspace.rider.edu/media/How+to+edit+CUS+Website+for+Committee+Chairs/1_mf908j0a>
* Social Media Chair (Theresa Agostinelli)
  + Please contact Theresa at [agostinellit@gmail.com](mailto:agostinellit@gmail.com) if you have items to add to our social media channels. I try to stay on top of the listserv and there will be more updates now that the fall semester has begun. I welcome your ideas!
  + Started working with Newsletter committee to expand content and Hootsuite
* Legislative Representative (vacant)
  + Gary sending out call on listserv.
* LibraryLinkNJ Liaison (vacant)
* NJ Librarians Connect-Wellness Wednesdays (Adriana Mamay, Cara Berg, Alyssa Valenti, Bonnie Lafazan, Hilary Westgate)

**Reports (Committee Chairs)**

* Archives (Stephanie Sussmeier, Absent)
  + New Committee leadership: Stephanie Sussmeier (Chair), Erin Alghandoor (co-chair), David Williams (secretary)
  + Committee met on May 6, 2022
  + Fall meeting TBD
* Assessment (Christina Connor, Absent and Eric Jeitner)
  + Met previously on July 12 as a summer check-in and to discuss possible topics for the up-coming semester. Members expressed interest in collection assessment and website usability. Next meeting on Sept 20 1-2pm.
  + Beginning discussion on developing an online portal of Assessment resources
  + The Summer Workshop, co-sponsored with the Ref & User Ed committee, took place on July 21, 2022. This year’s theme was *Diving Right In: Showcasing our Adaptability to Change*. The workshop was once again held online. According to the exit survey, participants were really pleased with the overall event.
  + Looking forward further collaborative opportunities
* Bibliographic Control and Metadata (Yuji Tosaka)
  + To fulfill the quorum, decided to cancel summer meeting
  + Regular meeting next month and set the calendar
* Electronic Resources (Alyssa Valenti (interim), Cheryl Litwinczuk, Bill Vincenti)
  + First Meeting - Met on 8/17
  + Discussed purpose of committee, ways we can collaborate to have discussions, guest presenters, Focus on Professional Development - find people to do research projects or write articles with. An idea of an all day workshop similar to what Assessment & User Ed does in the summer for electronic resources and maybe systems librarians came up. We’ll explore it throughout the year
  + Finding a mutually agreeable monthly meeting time is a challenge
* Marketing & Outreach (Maria Deptula (interim), Joan Dalrymple (interim)
  + First meeting this academic year will take place Monday, September 19th.
    - We will discuss the NJASL partnership and set the dates for the panels with high schools.
    - New person emailed us - results of the “Open Membership Meeting” today
* Newsletter (Joan Dalrymple and Katie Cohen)
  + Also Results from the “Open Membership Meeting” we now have a 4th member Rachel King, southern NJ very happy to have someone with a journalism background
  + Putting together Nov. 14 publication date - call for proposals, events to be included
* Nominations (Cara Berg and Steve Shapiro)
  + No report
* Reference and User Education Committee (Joe Louderback and Kaitlyn Clohosey, Absent)
  + The Summer Workshop, co-sponsored by the Ref & User Ed and Assessments committees, took place on July 21, 2022. This year’s theme was *Diving Right In: Showcasing our Adaptability to Change*.
* Research (Daniel Kipnis)
  + Also have a new member thanks to the Open Membership Meeting
* Technology (Janelle Bitter)
  + How will we change the description

**Next Meeting: Friday, October 14 at 10am**

**Adjournment: 12:03pm**