**ACRL NJ/NJLA CUS Meeting Minutes**

**Friday, November 18, 10AM - 12PM**

Online via Zoom

10am: Zoom Link for Joint Meeting with YASS:[**https://us02web.zoom.us/j/82276134178**](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fus02web.zoom.us%2Fj%2F82276134178&data=05%7C01%7Cpotdevin%40fdu.edu%7C01dce69ad0384a0e571c08dac66246c7%7C3224fad94bcc4d47ae9886ea3c6b3b13%7C0%7C0%7C638040422661803957%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=%2F1iOHGpW%2Fj7%2FxjJQFDQuSqvGgvwLfP9k9IVcmQ74peA%3D&reserved=0)

11am: Zoom Link to Join Exec Board Meeting:[**https://fdu.zoom.us/j/92700707902**](https://fdu.zoom.us/j/92700707902)

**I. Welcome**

* Welcome to our group and to the YASS (NJLA Young Adult Services Section) members we are meeting with today!
* **In Attendance:** Nicole Potdevin, Adriana Mamay, Alyssa Valenti, Gary Marks, Ruth Ware, Joe Louderback,Joan Dalrymple, Eric Jeitner,Melissa Hofmann, Stephanie Sussmeier, Christina Connor, Janelle Bitter
* **Absent:** Theresa Agostinelli, Maria Deptula,Daniel Kipnis, Katie Cohen, Christine Jansen, Kim Lynch,Yuji Tosaka, Kaitlyn Clohosey, Kate Hossain,Cara Berg, Steve Shapiro,Bonnie Lafazan, Hilary Westgate,Erin Alghandoor

**II. Approve minutes from October 14 meeting:** <https://docs.google.com/document/d/1JYgO01noDBbQN8i8BTa64SGuWnZdoETHlwR6EfZA4tQ/edit>

Christina Connor made the motion to approve the October minutes. Melissa seconded the motion to approve the minutes. The October minutes were approved.

**III. Reports (Executive Board and Committee Chairs, see below for more details)**

**IV. Old Business**

* Bylaws Committee
  + Meeting to discuss on 11/28
  + Gary, Nicole, Kate H., Joe L., Janelle
* Name Change
  + Ideas: New Jersey Academic Librarians (in line with recent Conference name change), Garden State Academics, College, University & Research Libraries Section (CURL-NJ)
* Creating a NJLA-CUS/ACRL-NJ Repository
  + Meeting to discuss on 12/02
  + Nicole, Janelle, Joe L., Gary, Christina, Eric, Ruth

**V. New Business/Announcements**

**Reports (Executive Board)**

* President (Nicole Potdevin)
  + An email announcing the NJALC Keynote speaker, Xan Goodman, should be going out within the next week or two
  + [NJLA Conference proposals](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.gle%2FqLRzKR12qrcJEZ5t8&data=05%7C01%7Cpotdevin%40fdu.edu%7Ceef8ef2a29e6413d444c08da86b1f78b%7C3224fad94bcc4d47ae9886ea3c6b3b13%7C0%7C0%7C637970397863570197%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=sm3bY3lBQBDYfoOgeU2uboERis5vZEBSbwMNZ%2B49Zqk%3D&reserved=0) are being accepted, deadline for submitting proposals is Nov. 30th
    - “College & University Section Luncheon: Creating and Sustaining Connections” has been submitted
* Vice President (Gary Marks)
  + NJALC Breakout,Lightning talk, Roundtable proposals have been confirmed. We have 14-Breakouts, 6 Lightning Talks, 7 Roundtables
  + Recent meeting with NJLA/NJASL/LLNJ/NJ State Library on Library advocacy
* Past President (Alyssa Valenti)
  + NJALC Planning
    - Conference Schedule is just about finalized
    - We need Zoom facilitators for the day of the conference! Please sign up to be a zoom facilitator here: <https://forms.gle/9hECeLCvYW6NZWdz5> If you’ve decided to be a Zoom facilitator, you can pick the sessions you want to facilitate here (you can facilitate your own if you’re comfortable doing so!) <https://docs.google.com/spreadsheets/d/1vEb9EY4HKgnPUNH_QEsc1zVzXcCh6_6A/edit?usp=sharing&ouid=100632592232074189785&rtpof=true&sd=true> In early December, the conference Co-Chairs will host a meeting with all presenters and Zoom facilitators to talk about logistics, setting up Zoom and ensuring consistency across platforms throughout the day.
  + NJLA Elections
    - Petitions for running for election are open. Please visit: <http://njla.memberclicks.net/message2/link/0dfeef74-a95b-467b-99ce-54b6059ccd8f/1> and nominate yourself or a colleague (check with that person first!)
* Secretary (Ruth Ware)
  + No report
* Member at Large (Kate Hossain and Melissa Hofmann)
  + No report
* NJLA Executive Board Liaison/Honors and Awards Liaison (Adriana Mamay)
  + I will be attending the NJLA Honors and Awards meeting later this afternoon and will fill in the award chairs with pertinent information.
  + I will present a poster describing the 4 awards at the NJAL Conference in January.
  + I will be attending the NJLA Executive Board meeting this upcoming Tuesday, 11/22.
  + NJLA has rolled out Enhanced Institutional Membership, which would allow the entire staff of a library to become members of NJLA. Pricing is determined by a library’s annual budget. Details can be found [here](https://www.njla.org/eim?fbclid=IwAR2zxhKS3i3oXr_NeDdb-jVeqtYF-A_wy1ySfsvR0I_XMPVGT5r2RIhX_mA)
* Website Liaisons (Janelle Bitter and Joe Louderback)
  + Will be working with Assessment chairs and Pres/Pres Elect to figure out how to share documents from committees so they are more widely accessible to the academic library community at large.
* Social Media Chair (Theresa Agostinelli)
  + Absent
* Legislative Representative (vacant)
  + Elizabeth Pallitto has expressed interest in the position but is currently not able to commit
* LibraryLinkNJ Liaison (vacant)
* NJ Librarians Connect-Wellness Wednesdays (Adriana Mamay, Cara Berg, Alyssa Valenti, Bonnie Lafazan, Hilary Westgate)
  + Worked with public librarians -Chairs of Member services committee to establish a process “to adopt us into their programming for wellness” to be approved by the Executive Board
  + Considering a proposal for Wellness session as “Annual Tradition”
  + Nicole: Thank you to the committee for extending outreach to Public Librarians

**Reports (Committee Chairs)**

* Archives (Stephanie Sussmeier and Erin Alghandoor)
  + Met on November 4, 2022.
  + Had a great discussion about archives and social media.
  + Next meeting Spring 2023, date/time tbd, a poll will go out next week gauging thoughts about going back to in-person meetings.
  + Next meeting discussion topic: Land Acknowledgement, collaborating with Diversity, Equity & Inclusion offices
* Assessment (Christina Connor and Eric Jeitner)
  + Met via Zoom on November 15, 2022. Eric Jeitner and Joyce DeStasio (Stockton) presented their process for conducting a recent Website Usability study. Slides and a recording of the discussion is available for those who are interested.
  + Next Zoom meeting will be December 13, 2022. We will discuss the Spring semester and possible topics.
  + Plan to reach out to co-chairs of Reference and User Education about a Spring Semester joint meeting/workshop.
* Bibliographic Control and Metadata (Yuji Tosaka)
  + No report
* Electronic Resources (Alyssa Valenti)
  + We met on 11/10
  + We discussed potential proposals our committee could put forward for NJAL conference sessions. There will be at least 2 proposals coming from our committee
  + We discussed housekeeping, keeping track of members and our shared Google drive.
  + Reminder that Bill Vincenti and Cheryl Litwinczuk will be co-chairs starting after December.
* Research (Daniel Kipnis)
  + The research committee is starting to update online forms for the research call that will go out in December.
* Marketing & Outreach (Maria Deptula and Joan Dalrymple)
  + NJASL Panel Recap
  + NJALC Proposals
  + Recruiting for NJASL Conference Roundtable participants Monday, December 5th 10:30am <https://www.njasl.org/FallConf>
    - Looking for in-person commitments (2-3)
    - “Academic librarians will engage in small group discussions with attendees on topics related to information literacy, outreach, partnerships, professional development, technology tools, and bridging the gap between high school and college. This session will be an opportunity to forge partnerships between academic and school librarians.”
  + NJLA Proposal- Looking to develop a joint program with public librarians to discuss and share our common and unique experiences and roles.
* Newsletter (Joan Dalrymple and Katie Cohen)
  + We distributed the newsletter on Monday, November 14 as planned.
  + We thank all the contributors to this issue. We were pleased to see so many announcements from around the state, and we had strong feature articles.
  + Theresa shared the newsletter on social media.
  + We will determine the spring newsletter schedule of calls for submissions and distribution date in late December or January. The spring issue is distributed in April.
* Nominations (Cara Berg and Steve Shapiro)
  + Nominations committee met to discuss the process and bylaws.
  + The committee members noted the bylaws were outdated and sent proposed changes/clarifications to the VP/President-Elect for feedback who noted the bylaws committee also had suggestions : <https://docs.google.com/document/d/1kk8o2vY4dsL72jehQ2xjarkhcl-_69ps6mMAVNNZf7U/edit?usp=sharing> (not for approval yet)
  + Call for nominations will go out Monday November 28. Please consider running for an executive board position!
* Reference and User Education Committee (Joe Louderback and Kaitlyn Clohosey)
  + Committee met Nov. 18, discussion topics: reference services for faculty, online instruction
  + Next meeting date TBD, possibly Jan. 20 at 10:00am
  + Based on topics discussed at Sept. meeting, submitted two proposals for NJALC, which have been accepted
* Technology (Janelle Bitter)
  + The Technology Innovation Award description has been rewritten to encourage more librarians to apply. While before, we did not consider projects that used technology as intended to be innovative, we realize that now, with so much available “out-of-the-box,” it is difficult to meet our previous expectations of “innovative.” New text in blue:
  + The Technology Innovation Award honors a librarian or group of librarians for innovative use and application of technology in a New Jersey academic library, including creative use of existing technologies. The award may be given either in recognition of a specific project, or for an ongoing delivery of innovative technology applications. Particular consideration will be given to those that have had a transformative impact on their institution and can be used by other academic institutions. The purpose of the award is to recognize distinguished leadership in developing new technologies for academic libraries.
  + Submissions will be accepted from Dec. 1 to March 31 (with no plans to extend). Please consider submitting and encourage your colleagues to do the same! I am happy to answer any questions you have about new expectations.
  + We will have a poster and a roundtable at the NJALC. Poster about the award and roundtable entitled “What's new in library systems?”
  + Next meeting on Nov. 28 - will discuss marketing the award and planning for NJALC

**Next meeting**: 12/9/22 at 10am

* <https://fdu.zoom.us/j/92862083118>

**Adjournment:** 11:37am