**Executive Board Meeting – Videoconference on Friday, April 13, 2012 at Middlesex County College and Montclair State University.**

*Attending:* Mark Thompson, Ray Schwartz, Gary Schmidt, Siobhan McCarthy, Nancy Wiener, Denise O’Shea, Roberta Tipton, Mary Mallery

*Excused:* Sharon Whitfield, Joan Dalrymple, Steve Shapiro, Karen Pifher, Melissa Hofmann, Eleonora Dubicki, Luis Rodriguez

The meeting was called to order at 10:10am.

The minutes from March approved with the following corrections:

* The Vice President’s Report should refer to the Distinguished Service Award, not the Technology Award.

**President's Report (Mark Thompson):**

* Each year there's a $1 per head allocation from ACRL. In the past, the money has been used for sponsoring students to attend the NJLA annual meeting. An email went out for suggestions of whom to support; people have so far suggested supporting SCARLA at Rutgers. Nancy will meet with them on Wednesday. Conference fees for 2 days with luncheon would be $80 each, so we can support 4 students. If only attending one day, we would be able to sponsor 5 students ($30 + $35 for luncheon would be $65 per student.) The 2 officers from SCARLA and others will be asked.

**Vice President's Report (Denise O'Shea):**

* The final list of all CUS programs, speakers, times and dates is complete and has been sent to the Newsletter. The Drupal website has also been updated (added upcoming events on the Calendar). Links for registration have also been added. There is a blog which will be updated soon, as well as the Twitter feed and Facebook page. The focus now is on getting the word out to academic librarians.
* Trevor Dawes is the winner of the 2012 Distinguished Service Award.
* Next month Denise will be going to Rutgers for lunch with the MLIS Program Associates. Mark will be unable to attend this luncheon. She will be reaching out to everyone for anything to share with those at Rutgers, who are looking for input from around the state about academic library issues (from different committees, awards, etc.)
* Yesterday she received an email from the conference committee about cosponsoring a new program, but the topic is similar to a CUS program and occurs in the same timeslot (“Do We Need a Privacy Revolution?” and “Art of Human Hacking: Social Engineering and Security”). We may be able to work out both programs if the timeslots are changed. This will hopefully not conflict with other committee programs.

**Committee Reports:**

**Technology** (Ray Schwartz)**:**

* Grace Agnew, Chad Mills, and Yang Yu have been awarded the Technology Award for their project: RUanalytic. Four other projects will be presented at the Conference.
* At the luncheon there will be 3 speakers, Mary Mallery (MSU), Marie Saimbert (UMDNJ), and Kurt Wagner (WPUNJ), talking about the 10th anniversary of tech innovation. A handout detailing previous award winners and information about the speakers will be created for the Luncheon.
* Usually the committee meets 3 times a year but will meet a 4th time this year (April 27) to discuss the progress and future of the committee and the awards).
* The committee will sponsor 4 sessions at NJLA Annual. He will send out info to the speakers on time limitations and pass information.

**Research** (Mark Thompson on behalf of Melissa Hofmann and Karen Pifher):

* The Research Committee’s Values Program at the annual conference has 2 speakers [Joanne Roukens and David Pinto]. The Research Forum (the double session) will take place as usual after the luncheon.
* 2012 Award Winners:  Yang, Sharon Q. and Melissa A. Hofmann.  “Next Generation or Current Generation?: A Study of the OPACs of 260 Academic Libraries in the USA and Canada.”  Library Hi Tech 29:2 (2011), 266-300.
* 2012 NJLA Research Forum are:  Diane K. Campbell, Rider University, for her research entitled “The Second Stage of an Investigation of Environmental Scanning Practices by Entrepreneurs” and Sharon Whitfield, The College of New Jersey, for her research entitled “Micropayments & Article Rentals:  How These Services May Impact the Library.”

**NJLA Liaison / CUS Representative** (Gary Schmidt):

* He and Trevor have been reached out to as to how to prompt colleagues to sign up for the annual conference, as there is a concern that there may not enough academic representation.
* Thank you to MSU for hosting the SirsiDynix Regional Users meeting this year, the location will be very convenient.
* The LISSA career fair will be happening at Rutgers soon. The organizer is Bethany O'Shea. There will be networking and resume building workshops, and Gary will be working with students on interview skills. It’s a very good opportunity to reach out to students. Date: Friday April 27th.
* NJLA executive board meeting will be this Tuesday.

**User Education** (Nancy Wiener):

* The committee met on March 9th; only 7 members were in attendance. Because of the nature of the committee, monthly meetings may not be sustainable. If there were fewer meetings, but more emphasis on instructional ideas, etc., that might encourage more participation. The other concern is the roster of committee members. The committee may decide on instituting attendance requirements (perhaps 2 meetings a year). Members are also being encouraged to sign up for the Drupal site, as not everyone has done so yet.
* In May, the User Education committee and VALE Shared Information Literacy committee gave approval for Lynee Richel (CCM) and Heather Dalal (NJIT) to hold a special program (AM on May 10th) on instructional design for information literacy. Registration will open to committee first because space is limited, and then to others. It will be held at NJIT, and there will be parking for those unable to take mass transit.

**Marketing and Communications** (Mary Mallery):

* The Marketing committee would like to get photographs of the award winners for the website before the conference, so that the new information can be used for promotion. Right now we are only missing photos from the Research Committee.
* The committee has not met yet, but will before the annual conference.

**Newsletter** (Mark Thompson on behalf of Joan Dalrymple and Sharon Whitfeld)

* The newsletter is in final stages of editing content and are beginning layout. They are aiming for distribution on April 23rd. This will be the first time they are working with SimpleNews.
* *From Mary Mallery:* All users signed up with Drupal should get notification through the website when the Newsletter is distributed. Commenting will also be available on newsletter articles. This will also be an incentive for people to sign up for Drupal (ability to sign up for events, make comments, etc.) She will send a link to the other group which is using SimpleNews as an example.

**Membership** (Paul Martinez): Absent, no report.

**Nominations** (Mark Thompson on behalf of Steve Shapiro):

* By the end of the month the nominations list will be sent in. The elections may not happen until June, but Mark would prefer to aim for mid-May so they can happen before the Annual meeting.

**Old business:**

None

**New business:**

Confirm that our last meeting (and luncheon) will be on June 15th at Middlesex at 11am.

**Good of the Order:**

* Rutgers has a new president, Dr. Robert L. Barchi.
* Gary would like to congratulate Eleonora Dubicki and Jacqui Dacosta on their recent presentation at LILAC.
* Congratulations to Nicole Cook, who has accepted a position at UIUC.
* Congratulations to Mary Mallery and Pam Theus on the publication of their recent article in *Technical Services Quarterly.*
* Discussion of the article that Mark sent out regarding information literacy and resources being used in basic composition papers. (Mary Mallery mentions that OCLC has a webinar podcast available that shows analysis of resources used in papers, service will be provided through EasyBib).

The meeting was adjourned at 11:14am.