

NJLA College and University Section/ACRL-NJ Chapter

<http://cus.njla.org/>

Executive Board Meeting – Videoconference on Friday, May 4, 2012 at Middlesex County College and Montclair State University.

Attending: Mark Thompson, Ray Schwartz, Gary Schmidt, Siobhan McCarthy, Denise O'Shea, Roberta Tipton, Eleonora Dubicki, Nancy Weiner, Steve Shapiro, Melissa Hofmann

Excused: Sharon Whitfield, Joan Dalrymple, Karen Pifher, Luis Rodriguez, Paul Martinez

The meeting was called to order at 10:09am.

The minutes from April were approved.

President's Report (Mark Thompson):

- The various award certificates have been printed out, and will be signed before the Conference by:
 - Research Award: Karen Pifher, Mark Thompson, Susan O'Neal
 - Technology Innovation Award: Ray Schwartz
 - Distinguished Service Award: Denise O'Shea
- The Rutgers students who were selected to be sponsored for the Annual Conference have been notified that they will be reimbursed by ACRL. The documentation has to be mailed in (not electronic.) The students are Miraida Morales and Kelly LaVoice (both from the SCARLA board), and Trevar Riley-Reid (from the VALE poster session area.)
- He spoke to Sue Rice about the academic luncheon. She asked for the list of award winners. She will confirm whether or not their luncheons will be paid for by NJLA. The rules may be that only non-Librarians may request reimbursement.
- Ray Schwartz: Only Grace Agnew will be attending from the Technology Award winners.
- The check for the Research Award winner will be invoiced to Seton Hall. Beth will be the contact to bring the check to the luncheon.

Vice President's Report (Denise O'Shea):

- The website and social media accounts have been updated to include links to the conference and announcements have been sent out to listservs, etc. The keynote speaker has also been announced (Steven J. Bell, Temple University).
- Registration is still slow, and the preliminary sessions on Monday are in danger of being canceled. Please remind people of the conference and get the word out.
- If your speakers have any special technology requirements, please notify the conference as soon as possible. All rooms should have Wi-Fi, but not projectors or laptops (this has always been the case, but new people may not know.) Such equipment may be shared, but arrangements will need to be made in advance.
- *Mark Thompson:* The flyer has gone out with bus information, including departure and arrival times. They leave at Atlantic City at 5:30 on Tuesday, 5:00 on Wednesday. There will be 4 separate buses.
- Mark will contact James Keebler about taking the keynote speaker to dinner on Tuesday.

- The Revel has been asking for deposits on the rooms, which may be contributing to a low reservation rate this far out from the Conference as people are not 100% sure of their plans yet.
- *Question (Mark Thompson):* Are there any print-friendly (or PDF) versions of the schedule grid?
Answer: It may not be released yet. James Keebler will know.
- *From Gary Schmidt:* The number of exhibitors and vendors has not filled out yet. If there are any vendors/businesses not on the list on the site that we have good relationships with, we may want to contact them to encourage them to participate.

Committee Reports:

Marketing and Communications (Mary Mallery): The photos of award winners are up on the website. There were some technical difficulties but these seem to be resolved.

Newsletter (Mary Mallery on behalf of Joan Dalrymple and Sharon Whitfeld): The sample newsletter is up, but there was an issue with including the photos. James has fixed the issues, so she will reach out to the Newsletter committee to notify them.

Nominations (Steve Shapiro): The CUS ballot has been sent out to NJLA. NJLA should be sending out the ballot using a survey tool next week. We should have the results by the Conference. The nominees are:

- Vice President/President-Elect: Gracemary Smulewitz (Rutgers University)
- Secretary: Susan Bucks (Monmouth University)
- Member at Large: Siobhan McCarthy (Bergen Community College)

Steve will send another message to the nominees to confirm they will be at the luncheon. There will be the training for NJLA section officers in July.

Technology (Ray Schwartz): The committee met last Friday to discuss the future of the Technology committee and the Technology Innovation Award. The decision was made to split the Technology Innovation Award into 2 awards, one for 2-yr and one for 4-yr institutions to encourage more Community Colleges to apply. Alyssa Valenti will co-chair for the coming year and be in charge of outreach. In the past, most of the nominations have been strongly solicited. He will send a proposal to the NJLA board for sending out letters to the heads of academic libraries for suggestions for nominations for the award. Hopefully this can be decided before the conference, so it can be publicized there. Gary will ask the NJLA Exec Board to fast-track the decision at the next meeting on the 15th. Ray will get a copy of the motion to Gary today or tomorrow. Ray will also talk to Mary about the handout for the conference and luncheon.

The motion to approve the proposal was passed by the CUS Executive Board. **Update 5/16/12:** The proposal to split the Technology Innovation Award into two parts was passed at the NJLA Executive Board meeting on 5/15.

Research (Melissa Hofmann): The committee was in touch with Joann Roukens and Dave

Pinto about the presentation for the values session.

NJLA Liaison / CUS Representative (Gary Schmidt): They NJLA exec board passed a motion to change the Information Technology committee name to Emerging Technologies in order to make it more inclusive to those who do not work in IT. There has been discussion of the overall budget and acknowledgment that a successful annual conference will help keep our numbers in the black. The search committee has been established for the new State Librarian. There is representation for NJLA on the search committee. They have made their recommendations to Thomas Edison State College. They may have a name by the Conference. Norma Blake will be the State Librarian through June 30. State funding for next year is low. The mayor of Trenton is going to re-open two libraries and has staffed with all volunteers. NJLA has released a press statement that they do not condone this. There was also the statement released a year ago regarding volunteers, about valuing them but not relying on them.

User Education (Nancy Wiener): 22 people have registered for the program at NJIT on Thursday (“Writing Performance Objectives & Developing Assessment for Instruction Librarians”), including some new faces who can be encouraged to attend the Conference. There are still some slots open, so if anyone knows anyone who would like to attend, please let them know. The program is free. She will send out an email to everyone on the yahoo groups list to encourage people to sign up for Drupal. She will also need someone to be chair or co-chair for next year.

Membership (Denise O’Shea on behalf of Paul Martinez): There is a new member on the committee from SCARLA. She has volunteered to help out at the conference, so if there is any need for a student volunteer, let Paul know.

Legislative / VALE Liaison (Luis Rodriguez): *Absent, no report.*

Regarding Conference:

- There may be issues with poster session attendance on Wednesday because the timeslot is opposite the vendors. The compromise is that it will be right before the luncheon because this is when CUS attendance is highest.
- Ray will be writing up instructions for the speakers soon.
- *Question (Mary Mallery):* Will the ET committee be setting up any sort of gadget room, or creating podcasts or video chats of sessions?
Answer: Doug Baldwin or JP Porcaro may have more information on this.
- Denise will reach out to Doug. She will also send out the links and text of the programs.

Old business:

- Eleonora's presentation at Scotland conference received good response.

New business:

- Gary was at the LISSA career fair last Friday, it was very impressive. Lots of active

members of LISSA. There were two panels on special libraries and academic libraries, they were very well attended. There was also some advising and resume editing. He would strongly recommend others to participate in the future.

The meeting was adjourned at 10:57am.

Respectfully submitted,

Siobhan McCarthy
CUS Secretary/Treasurer